



## Meeting Minutes - Draft

### Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Cari Hornbein  
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**Monday, June 21, 2021**

**6:30 PM**

**Online and via phone**

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**1. CALL TO ORDER**

Vice Chair Sauerhoff called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

**Present:** 8 - Chair Candi Millar, Vice Chair Aaron Sauerhoff, Commissioner Paula Ehlers, Commissioner Rad Cunningham, Commissioner Carole Richmond, Commissioner Zainab Nejati, Commissioner Tracey Carlos and Commissioner Greg Quetin

**Absent:** 1 - Commissioner Tammy Adams

**1.B OTHERS PRESENT**

Community Planning and Development Staff:  
Director Leonard Bauer  
Senior Planner Cari Hornbein  
Principal Planner Joyce Phillips

City of Olympia Economic Development Director Mike Reid

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** [21-0622](#) Approval of June 7, 2021 Planning Commission Meeting Minutes

**Attachments:** [Draft Minutes 06072021](#)

The minutes were approved.

**4. PUBLIC COMMENT**

Public comment was received from Larry Dzieza.

## 5. STAFF ANNOUNCEMENTS

Ms. Hornbein and Mr. Bauer made announcements.

## 6. BUSINESS ITEMS

### 6.A [21-0606](#) Economic Development Update

Mr. Reid shared a Powerpoint presentation on the Economic Development Update, including a video prepared by Thurston Strong. (see <https://www.thurstonstrong.org/>)

**The discussion was completed.**

### 6.B [21-0593](#) 2021 Annual Comprehensive Plan Amendments - Briefing

**Attachments:** [Webpage](#)  
[Application Materials](#)  
[Public Comments](#)  
[Review Response](#)

Ms. Phillips shared a Powerpoint presentation regarding the 2021 Annual Comprehensive Plan Amendments.

**The information was received.**

## 7. REPORTS

Commissioner Cunningham reported that the Department of Commerce is working on guidance for addressing climate change in comprehensive plan updates.

## 8. OTHER TOPICS

Ms. Hornbein shared information regarding meeting format and requested Commissioners provide her with feedback as to their preference for in-person or virtual meetings. Updated Planning Commission Handbooks will be sent to all Commissioners. She stated that orientation for new Commissioners will be held in July.

Ms. Hornbein shared that the Capital Facility Plan process will begin in August.

Vice Chair Sauerhoff invited new Commissioners to introduce themselves and provide their interest in serving on the Planning Commission; all Commissioners present participated.

**9. ADJOURNMENT**

The meeting adjourned at 8:56 p.m.