



# Meeting Minutes

## PBIA Advisory Board

City Hall  
601 4th Avenue E  
Olympia WA 98501

Contact: Amy Buckler  
360.570.5847

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**Wednesday, January 4, 2023**

**6:00 PM**

**Zoom**

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**1. CALL TO ORDER**

Chair Hammond called the meeting to order at 6:05 p.m.

**1.A ROLL CALL**

**Present:** 10 - Chair Melissa Hammond, Vice Chair Jacob David, Boardmember Alden Davis, Boardmember Janis Dean, Boardmember Anne Gavzer, Boardmember Sophia Landis, Boardmember Monique Ossa, Boardmember Kyle Radanovic, Boardmember Oliver Stormshak and Boardmember Shannon Tiegs

**Excused:** 1 - Boardmember David Rauh

**Absent:** 1 - Boardmember Heather Chambers

**1.B OTHERS PRESENT**

City of Olympia Community Planning and Development staff  
Staff Liaison Amy Buckler

Olympia Lamplighters  
Avalon Kragness

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

[23-0022](#) Approval of December 7, 2022 PBIA Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMUNICATION**

Shared ideas of how to improve vibrancy in downtown with regard to vacant buildings and negative behaviors.

**5. ANNOUNCEMENTS - None**

**6. BUSINESS ITEMS**

[23-0018](#) Decision on 2023 Chair and Vice Chair and Announcement of Board Election Results

**Commissioner Tiegs moved, seconded by Commissioner Davis, to elect Chair Hammond and Vice Chair David of PBIAB for 2023. The motion passed unanimously.**

[23-0019](#) After-Action Review of Holiday Makers Market Events and Promotion

Ms. Kragness shared after-actions of Holiday Makers Market Events.

**The discussion was completed.**

[23-0020](#) Recommendation on 2023 PBIAB Work Plan

The Board reviewed the draft work plan and provided direction to staff.

**The discussion was completed.**

[23-0021](#) Annual Ratepayer Meeting

Chair Hammond and Ms. Buckler discussed the annual ratepayer meeting on Wednesday, March 1, 2023. The location is to be determined.

**The discussion was completed.**

**7. REPORTS - None****8. ADJOURNMENT**

The meeting adjourned at 8:21 p.m.