



# Meeting Minutes

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, January 7, 2025**                      **6:00 PM**                      **Council Chambers, Online and Via  
Phone**

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**Register to Attend:**

[https://us02web.zoom.us/webinar/register/WN\\_m\\_rwm1tfS623v7BudNWoEQ](https://us02web.zoom.us/webinar/register/WN_m_rwm1tfS623v7BudNWoEQ)

**1. ROLL CALL**

**Present:** 6 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Dani Madrone and Councilmember Robert Vanderpool

**1.A ANNOUNCEMENTS**

Mayor Payne expressed condolences for the City of New Orleans following the recent terrorist event that occurred during New Year's celebrations on Bourbon Street.

**1.B APPROVAL OF AGENDA**

The agenda was approved.

**2. SPECIAL RECOGNITION**

**2.A**     [25-0001](#)                      Special Recognition - Poetry Reading from City of Olympia Poet Laureate Kathleen Byrd

Arts Program Manager Stephanie Johnson discussed the Poet Laureate program. She introduced Olympia's Poet Laureate Kathleen Byrd.

Poet Laureate Byrd read a poem welcoming the new year.

**The recognition was received.**

**3. PUBLIC COMMENT - None**

**4. CONSENT CALENDAR**

**4.A**     [25-0015](#)                      Approval of December 17, 2024 City Council Meeting Minutes

**The minutes were adopted.**

**4. SECOND READINGS (Ordinances)**

- 4.B**     [24-1037](#)           Approval of an Ordinance Amending Title 3 of the Olympia Municipal Code Relating to Revenue and Finance

**The ordinance was adopted on second reading.**

- 4.C**     [24-1039](#)           Approval of an Ordinance Amending Title 4 of Olympia Municipal Code Relating to a Uniform Civil Method of Enforcing License and Tax Requirements for People Engaging in Business in the City Of Olympia as it Relates to Compliance, Fees and Fines

**The ordinance was adopted on second reading.**

- 4.D**     [24-1040](#)           Approval of an Ordinance Amending Title 5 of the Olympia Municipal Code Relating to Business Taxes, Licenses and Regulations

**The ordinance was adopted on second reading.**

### **Approval of the Consent Agenda**

**Councilmember Gilman moved, seconded by Councilmember Vanderpool, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:**           6 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone and Councilmember Vanderpool

### **4. FIRST READINGS (Ordinances) - None**

### **5. PUBLIC HEARING - None**

### **6. OTHER BUSINESS**

- 6.A**     [25-0008](#)           Approval of Appointment Process and Applicants to Interview for a Vacant City Council Seat

Strategic Communications Director Kellie Purce Braseth discussed the appointment process for vacant City Council seat #5. Councilmembers deliberated regarding the interview process, which candidates to move forward to interview for appointment, and the use of ranked choice voting.

**Mayor Pro Tem Huynh moved, seconded by Councilmember Madrone, to interview Kelly Green, Jennifer Riedmayer, Daniel Garcia, Bridgette Valdez-Kogle, Isaac Wagnitz, Tanzania Zenzali-Marshall, Zachary Lynch and Timothy Leadingham via ranked choice voting process. The motion carried by the following vote:**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Madrone and Councilmember Vanderpool

**7. CONTINUED PUBLIC COMMENT - None**

**8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meetings and events attended.

**9. CITY MANAGER'S REPORT AND REFERRALS**

City Manager Burney expressed gratitude to Assistant City Manager Sullivan for acting as City Manager during the holidays.

**10. EXECUTIVE SESSION**

- 10.A** [25-0022](#) Executive Session Pursuant to RCW 42.30.110(1)(b); RCW 42.30.110 (1)(c) - Real Estate Matter, RCW 42.30.110 (1)(g) - Personnel Matter (City Manager's Performance Evaluation) and RCW 42.30.110 (1)(h) - Evaluate the Qualifications of a Candidate for Appointment to Elective Office

Mayor Payne recessed the meeting at 6:59 p.m. He asked the Council to reconvene in 5 minutes for an Executive Session pursuant to RCW 42.30.110(1)(b); RCW 110(1)(c), real estate, RCW 42.30.110(1)(g), personnel, and RCW 42.30.110 (1)(h), evaluate the qualifications of a candidate for appointment to elective office matters. He announced no decisions would be made, the meeting was expected to last no longer than 120 minutes, and the Council would adjourn immediately following the Executive Session.

The City Attorney was present at the Executive Session for the real estate and candidate qualification matters

Mayor Payne returned to the meeting at 9:09 p.m. to announce the Council will remain in Executive Session for up to 60 minutes.

**The executive session was held and no decisions were made.**

**10. ADJOURNMENT**

The meeting adjourned at 9:52 p.m.