



Meeting Minutes

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, January 14, 2025

6:00 PM

Council Chambers, Online and Via
Phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_m_rwm1tfS623v7BudNWoEQ

1. ROLL CALL

Present: 7 - Mayor Dontae Payne, Mayor Pro Tem Yến Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green, Councilmember Dani Madrone and Councilmember Robert Vanderpool

1.A ANNOUNCEMENTS - None

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [25-0050](#) Special Recognition - Swearing-In Ceremony of Newly Appointed City Councilmember

Councilmember Green was sworn in by her daughter, Elliot Green. Councilmember Green shared a statement and Councilmembers welcomed her to the Council.

The recognition was received.

2.B [25-0026](#) Special Recognition - Proclamation Recognizing Dr. Martin Luther King Jr. Day

Councilmembers read a proclamation recognizing January 20, 2025 as Martin Luther King Jr. Day.

Dr. Thelma Jackson from New Life Baptist Church spoke about the importance of recognizing Martin Luther King Jr. Day in the City of Olympia.

The recognition was received.

3. PUBLIC COMMENT

Bruce Millis spoke.

4. CONSENT CALENDAR

4.A [25-0037](#) Approval of January 7, 2025 City Council Meeting Minutes

The minutes were adopted.

4.B [25-0035](#) Approval of a Resolution Authorizing an Intergovernmental Services Agreement with Thurston Conservation District for Urban Agriculture Services

The resolution was adopted.

4.C [25-0017](#) Approval of a Resolution Authorizing a Lease Agreement between the City of Olympia and Thurston County Fire Protection District 3 for the Fire Fleet Vehicle Repair Facility Buildings

The resolution was adopted.

4.D [25-0032](#) Approval of a Resolution Authorizing an Interlocal Agreement between Thurston County and the Cities of Lacey, Olympia, Tumwater and Tenino to Support Implementation of the 2025 “Energize Thurston” Heat Pump Group Purchase Campaign

The resolution was adopted.

4.E [25-0034](#) Approval of a Resolution Authorizing a Municipal Services Agreement with South Puget Sound Habitat for Humanity for Energize Thurston 2025 Subsidized Pathway Program Administration

The resolution was adopted.

Approval of the Consent Agenda

Councilmember Madrone moved, seconded by Mayor Pro Tem Huynh, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huynh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

4. SECOND READINGS (Ordinances) - None

4. FIRST READINGS (Ordinances) - None

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A** [25-0036](#) Approval of an Ordinance Amending Olympia Municipal Code Chapter 18.70 Related to Project Permitting Timelines to Ensure Compliance with Updates to State Law

Principal Planner Nicole Floyd presented an ordinance amending Olympia Municipal Code Chapter 18.70 related to project permitting timelines to ensure compliance with updates to state law.

The Council asked clarifying questions and discussed.

Councilmember Cooper moved, seconded by Councilmember Madrone, to approve on first reading and forward to second reading, an ordinance amending Olympia Municipal Code Chapter 18.70 related to project permitting timelines to ensure compliance with updates to State law. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

- 6.B** [25-0045](#) Approval of the 2025 City Council Retreat Agenda

City Manager Jay Burney presented the agenda for the 2025 City Council Retreat.

The Council asked clarifying questions and discussed.

Councilmember Green moved, seconded by Councilmember Cooper, to approve the 2025 City Council Retreat agenda. The motion carried by the following vote:

Aye: 7 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Green, Councilmember Madrone and Councilmember Vanderpool

7. CONTINUED PUBLIC COMMENT - None

8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

9. CITY MANAGER'S REPORT AND REFERRALS

City Manager Burney reported on area Martin Luther King Jr. Day celebrations taking place over the next week.

10. EXECUTIVE SESSION

- 10.A** [25-0044](#) Executive Session Pursuant to RCW 42.30.110(1)(i); Litigation and

Potential Litigation

Mayor Payne recessed the meeting at 7:31 p.m. He asked the Council to reconvene in 10 minutes for an Executive Session pursuant to RCW 42.30.110(1)(i) to discuss Litigation and Potential Litigation.

Mayor Payne reconvened the meeting at 7:43 p.m. He announced no decisions would be made, the meeting was expected to last no longer than 90 minutes, and the Council would adjourn immediately following the Executive Session. The City Attorney was present at the Executive Session.

The executive session was held and no decisions were made.

10. ADJOURNMENT

The meeting adjourned at 9:00 p.m.