



Meeting Minutes

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Thursday, February 20, 2025

4:00 PM

Online and Room 112

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_xqdTyLVgQ6qUYrlvnA3qBA

1. CALL TO ORDER

Chair Madrone called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Robert Vanderpool

2.A OTHERS PRESENT

City Manager Jay Burney
Interim Director of Community Planning and Economic Development Tim Smith
Program Specialist Jaron Burke
Principal Planner Joyce Phillips
Senior Planner Michelle Swanson
Director of Climate Programs Dr. Pamela Braff
Public Works Director Mark Russell
Senior Planner David Ginther

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

5.A [25-0152](#) Approval of the January 16, 2025 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [25-0117](#) Briefing on Middle Housing Phase II

Staff provided an update on the draft ordinance addressing Middle Housing Phase II,

methods for public outreach and the anticipated timeline for ordinance review. LUEC gave guidance to staff to ensure flexibility in the code to encourage the development of middle housing.

The discussion was completed.

6.B [25-0132](#) Consideration of a Regional Home Energy Assessment and Disclosure Policy Recommendation

Staff provided background and regional coordination efforts to develop the model ordinance for disclosure of residential energy performance ratings. LUEC discussed status of the model ordinance and timing with other jurisdictions. LUEC forwarded the proposed model ordinance to City Council for discussion at a Study Session on March 11, 2025.

Committee member Vanderpool moved, seconded by Committee member Cooper, to forward the proposed model ordinance recommendation for a regional Home Energy Assessment and Disclosure Policy recommendation to City Council for consideration. The motion carried by the following vote:

Aye: 3 - Chair Madrone, Committee member Cooper and Committee member Vanderpool

6.C [25-0126](#) Consideration of Capital Mall Triangle Subarea Planned Action Ordinance and Engineering Design and Development Standards Revisions Recommendation

Staff reviewed the Capital Mall Triangle Subarea Planned Action Ordinance. LUEC directed staff to consider additional zoning changes to provide more flexibility for achieving the vision for the subarea. Planned Action Ordinance will be considered by LUEC at the next meeting on March 27, 2025.

The discussion was completed.

6.D [25-0131](#) Consideration of the Land Use and Environment Committee 2025 Work Plan Recommendation

LUEC discussed the work plan and alignment with the annual City Council work plan.

Committee member Cooper moved, seconded by Committee member Vanderpool, to recommend approval of the work plan to City Council. The motion carried by the following vote:

Aye: 3 - Chair Madrone, Committee member Cooper and Committee member Vanderpool

7. REPORTS AND UPDATES - None

8. ADJOURNMENT

The meeting adjourned at 6:28 p.m.

