



# Meeting Minutes

## Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Andy Haub  
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**Thursday, May 4, 2017**

**5:40 PM**

**City Hall, Room 207**

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**1. CALL TO ORDER**

Chair Wilson called the meeting to order.

**1.A ROLL CALL**

**Present:** 7 - Chair Roger Wilson, Vice Chair Dever Haffner-Ratliffe, Committee member Luke Bowerman, Committee member Mike Buffo, Committee member Steve Fossum, Committee member Austin Hildreth and Committee member Arland Schneider

**Absent:** 1 - Committee member Jeremy Twitchell

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

[17-0476](#) Approval of April 6, 2017 UAC Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT**

Daniel Einstein provided public comment on the poor water quality of Budd Inlet.

**5. ANNOUNCEMENTS FROM UAC AND STAFF**

Water Resources Director and UAC Staff Liaison Andy Haub provided the following announcements:

- City, Port of Olympia and LOTT staff held a kick off meeting with the consultant AECOM for the sea level rise response plan.
- The City's contractor began work on the construction of the Log Cabin Reservoir in SE Olympia.

**6. BUSINESS ITEMS**

[17-0477](#) Storm and Surface Water Plan

The following City staff presented information on the update to the Storm and Surface Water Utility Management Plan:

- Water Resources Senior Planner Susan Clark
- Environmental Services Supervisor Joe Roush
- Water Resources Engineering and Planning Manager Eric Christensen

The UAC deliverable for this item is review and provide feedback to staff.

Staff reviewed the goals of the Storm and Surface Water Utility; protect against flooding, improve water quality and enhance habitat. Mr. Roush provided information and data related to water quality of streams in Olympia.

In September 2017, Staff will return to the UAC to review a draft of the plan and to provide input. The UAC will need to write a recommendation letter to the City Council in September in preparation for Plan adoption by the end of the year.

**The information was received.**

[17-0478](#) Water Resources Capital Facilities Plan (CFP) for 2018-2023

Mr. Christensen presented the 2018-2023 Capital Facilities Plan (CFP) for the utilities of Drinking Water, Wastewater and Storm and Surface Water. The UAC deliverable is to provide a recommendation to the Olympia Planning Commission and the City Council in fall 2017.

Mr. Christensen provided an overview of the CFP planning process and explained how City staff evaluates and chooses capital projects. He explained how the CFP is reviewed to ensure alignment with the Utility Master Plans and the City's Comprehensive Plan and noted the CFP is closely related to the determination of utility rates.

Mr. Haub explained how the UAC will review the CFP as part of an overall financial review of the utility budgets, rates and general facilities charges (GFCs). He noted it's a lot of financial information and suggested a meeting in August that would be dedicated to further review of utility finances. The UAC said they are interested in holding this meeting.

Staff will find a date in August to hold the meeting. Chair Wilson said he is specifically interested in the 2017 budget's current expenditures compared to revenues. Staff will gather information Chair Wilson requested as well as other financial materials for the UAC to review in preparation of the August meeting.

**The information was received.**

## **7. ADJOURN**

Chair Wilson adjourned the meeting at 7:53 p.m.

