



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Joyce Phillips
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Monday, September 25, 2017

6:30 PM

Room 207

1. CALL TO ORDER

Chair Mark called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Commissioner Burns arrived after the roll call was taken.

Present: 8 - Chair Brian Mark, Vice Chair Mike Auderer, Commissioner Tammy Adams, Commissioner Travis Burns, Commissioner Rad Cunningham, Commissioner Paula Ehlers, Commissioner Darrell Hoppe and Commissioner Carole Richmond

OTHERS PRESENT

Community Planning and Development staff:

Deputy Director Leonard Bauer

Senior Planner Joyce Phillips

Minutes Recorder Stacey Rodell

Public Works staff:

Engineering and Planning Supervisor Eric Christensen

Water Resources Engineer Diane Utter

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [17-0888](#) Approval of the August 21, 2017 Olympia Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

The following members of the public provided comment on Business Item 6.B: Daniel Einstein, Elizabeth Roderick and Joel Baxter.

5. STAFF ANNOUNCEMENTS

Ms. Phillips reminded the Commission of upcoming meeting dates and provided a brief update on building projects.

6. BUSINESS ITEMS

6.A [17-0975](#) Revisions to the Septic Tank Effluent Pumping (S.T.E.P.) System Regulations - Public Hearing

Ms. Utter reviewed the proposed revisions to the Septic Tank Effluent Pumping (S.T.E.P.) System regulations via a PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

Chair Mark opened the public hearing.

The following members of the public provided testimony: Jerald Sanberg and Jim Zahn.

The Commission will begin deliberations at its October 2, 2017 meeting.

Chair Mark closed the public hearing.

The public hearing was held and closed. Written public comment will be accepted until 5:00 p.m. on Friday - September 29, 2017.

6.B [17-0856](#) Critical Areas Ordinance - Habitat and Species Protections for Great Blue Heron

Mr. Bauer reviewed the proposed Critical Area Ordinance - Habitat and Species Protections for Great Blue Heron via a PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

The Commission requested additional information from staff. Mr. Bauer indicated he will provide that information at the Commission's next meeting.

The recommendation was discussed and continued to the October 2, 2017 Planning Commission meeting.

6.C [17-0968](#) Recommendation to Council regarding the Preliminary 2018-2023 Capital Facilities Plan

The Commission reviewed and discussed a preliminary draft letter of recommendation to Council regarding the 2018-2023 Capital Facilities Plan. Commissioner Richmond and Ms. Phillips will continue working on the draft letter and will present it to the Commission at its next meeting for review.

The recommendation was discussed and continued to the October 2, 2017 Planning Commission meeting.

7. REPORTS

Commissioner Hoppe reported on a meeting he attended regarding the Downtown Sanitation Plan. He also informed the Commission of an upcoming emergency preparedness workshop.

Chair Mark reported on the North East Neighborhood Association (NENA) potluck. He also reported on the Olympia Northeast Neighborhoods Alliance (ONNA) visioning meeting it had regarding its neighborhood center.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 8:52 p.m.