



# Meeting Minutes

## PBIA Advisory Board

City Hall  
601 4th Avenue E  
Olympia WA 98501

Contact: Mark Rentfrow  
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**Thursday, February 9, 2017**

**6:00 PM**

**Council Chambers**

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**1. CALL TO ORDER**

Chair Corso called the meeting to order at 6:02 p.m.

**1.A ROLL CALL**

Boardmember Irish arrived after the roll call was taken.

**Present:** 9 - Chair Mary Corso, Boardmember Alana Carr, Boardmember Jacob David, Boardmember Janis Dean, Boardmember Audrey Henley, Boardmember Sheila Irish, Boardmember Kim Murillo, Boardmember David Rauh and Boardmember Nathan Rocker

**Absent:** 5 - Vice Chair Connie Phegley, Boardmember Bobbi Kerr, Boardmember Jeffrey Trinin, Boardmember Daniel Vining and Boardmember Sunday Williams

**OTHERS PRESENT**

Councilmember Roe  
Community Planning and Development Staff:  
Downtown Liaison Mark Rentfrow  
Office Specialist/Minutes Recorder Stacey Rodell  
Downtown Ambassadors Teal and Katherine  
Future PBIA Boardmember Justin McIntyre

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** [17-0130](#) Approval of January 12th, 2017 Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. ANNOUNCEMENTS**

Chair Corso announced the planning meeting for the Girls Night Out event will be on

Thursday, February 16, 2017 at 6:00 p.m. at the Caldonia Building located at 116 5th Ave SE.

Boardmember Murillo announced the Arts Walk submission deadline is Saturday, February 10, 2017.

## 6. BUSINESS ITEMS

### 6.A [17-0149](#) Committee Membership

Chair Corso would like new Boardmember Rocker and future Boardmember McIntyre to select a Committee they would be interested in serving on. Boardmember Rocker said he would like to serve on the Clean and Safe Committee and possibly the Parking Committee in the future. Future Boardmember McIntyre would like to serve on the Marketing Committee once he begins his official appointment on March 1, 2017.

**The report was approved.**

## 7. REPORTS

Clean & Safe Committee report:

- There have been conversations with Paul Simmons in the Parks Department regarding future park space. There was a discussion regarding possibly using the City owned property on the isthmus as some kind of temporary use such as free outdoor recreation.
- There was a discussion regarding bicyclists riding on sidewalks. Currently there is not an ordinance against this activity. The Board unanimously agreed that the Clean and Safe Committee draft a letter to City Council to look into reviewing an ordinance prohibiting bicycle riding on the sidewalk. This letter will be reviewed by the Board prior to presenting it to Council.
- The mural jury meeting for the 2017 mural selection process will be on February 27, 2017.
- The Committee would like authorization to purchase Vandal Guard, an anti-graffiti mural protection product that was discussed at a previous meeting. The Board authorized the purchase of 5 gallons of Vandal Guard.
- Ziegler's Welding is working on fabricating new cigarette butt containers.
- Warming Center is seeing on average 150 people per day attending the center. They are seeking volunteers at the Warming Center and there will be a training held on February 18, 2017 from 1:00 - 4:00 p.m.
- Working on a process for getting benches repainted.
- Will be speaking with the Olympia Police Department (OPD) about their concerns of the OPD's use of social media and how it may contribute to the negative perception of Downtown.

Marketing Committee:

- A current cinema video ad, a printed media ad and a future cinema video draft

ad were viewed and discussed by the Board.

- The new PBI website - [pbialympia.com](http://pbialympia.com) was viewed and discussed by the Board.

## **8. OTHER TOPICS**

Other topics:

- A transcription was created of all the comments made in the idea box from the last meeting (the mixer). This was handed out and reviewed.
- There was a discussion about how the Board felt the mixer went and it was suggested that the mixer be more "mixing" and less presentation. Also everyone felt the meeting room was too small.

## **9. ADJOURNMENT**

The meeting adjourned at 7:31 p.m.