



Meeting Minutes

PBIA Advisory Board

City Hall
601 4th Avenue E
Olympia WA 98501

Contact: Amy Buckler
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Thursday, April 13, 2017

5:00 PM

Council Chambers

1. CALL TO ORDER

Chair Corso called the meeting to order at 5:02 p.m.

1.A ROLL CALL

Present: 10 - Chair Mary Corso, Vice Chair Justin McIntyre, Boardmember Alana Carr, Boardmember Jacob David, Boardmember Janis Dean, Boardmember Audrey Henley, Boardmember Sheila Irish, Boardmember Bobbi Kerr, Boardmember David Rauh and Boardmember Nathan Rocker

Excused: 2 - Boardmember Kim Murillo and Boardmember Jeffrey Trinin

OTHERS PRESENT

Councilmember Jeannine Roe
Community Planning and Development Staff:
Director Keith Stahley
Downtown Liaison Mark Rentfrow
Office Specialist/Minutes Recorder Stacey Rodell
Downtown Ambassadors Teal and Katherine

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [17-0379](#) Approval of the March 9, 2017 PBIA Advisory Board Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Chair Corso announced:

- Arts Walk will be on 4/28/17 & 4/29/17
- Girls Night Out event will be on 5/12/17 & 5/13/17

6. BUSINESS ITEMS

6.A [17-0380](#) Discussion and action on PBI Collective Visions Mural RFP

Boardmember Carr addressed the mural selection process and the recent Clean and Safe Committee's recommendation for a second Request for Proposals (RFP). The City's Legal Department approved by the Committee's recommendation. Stephanie Johnson, Parks, Arts and Recreation Department, will facilitate the process.

The revised RFP would specify:

- Designs cannot share wall space with private signage.
- Artwork submittals are encouraged, rather than photographic submittals.
- Artists may submit multiple proposals.
- Design and location should discourage graffiti.
- Preference will be given to new mural locations over existing mural locations.

Boardmember Rocker moved, Boardmember Irish seconded, to accept the jury recommendation of three submissions that met all the criterion of the RFP. The motion was discussed.

Boardmember Irish moved to amend the motion, Boardmember Kerr seconded, to accept the jury recommendation of two submissions that met all the criterion of the RFP. There were six yea votes and four nay votes. The motion passed.

6.B [17-0378](#) Approval of Appointment of Danielle Ruse to the PBI Board

Business owner Sandy Hall (owner of Dillingers Cocktails and Kitchen/LC's Blackbird Mercantile and Trading Company in downtown) expressed interest in joining the PBI Board. Danielle Ruse (owner of Oly Works) spoke at the last PBI meeting of her interest in joining the PBI Board.

Boardmember David moved, seconded by Boardmember Dean, to appoint Danielle Ruse to serve out the remainder of Daniel Vining's term, which ends February 28, 2019. The motion passed unanimously.

7. REPORTS

7.A [17-0382](#) Clean and Safe Committee Report from March 28, 2017 Meeting

Boardmember Carr reported on the March 28, 2017 Clean and Safe Committee meeting.

Boardmember David reported on the Artesian Leadership Committee meeting indicating the Business Survey results about the Artesian Park will be discussed at the

next Clean and Safe Committee meeting.

The report was received.

7.B [17-0397](#) Marketing Committee Report from March 28, 2017 Meeting

Boardmember Dean reported on the March 28, 2017 Marketing Committee meeting.

The report was received.

7.C [17-0384](#) Parking Committee Report from March 30, 2017 Meeting

Boardmember Irish reported on the March 30, 2017 Parking Committee meeting.

The report was received.

7.D [17-0387](#) Report on Downtown Ambassador Statistics

Ambassador Katherine provided a handout with year-to-date Ambassador and Clean Team activity.

Councilmember Roe commended the work of the Clean Team on the recent power washing of sidewalks.

Boardmember Rocker indicated the Olympia Downtown Association (ODA) is hosting a volunteer cleanup event on Saturday, April 22, 2017, from 8:00 a.m. to 12:00 p.m.

The report was received

8. OTHER TOPICS

Chair Corso reported on the meeting with the Lakefair event coordinator focusing on the number of temporary use permits for beer gardens allowed at last year's event which created some negative issues downtown.

Mr. Rentfrow provided an update on the public restroom project listing current and future locations. Mr. Stahley indicated the Land Use and Environment Committee will be considering the consultants proposal on the downtown sanitation plan at its April 20, 2017 meeting.

Boardmember David asked about the status of the downtown trash compactor project. There was a brief discussion and Mr. Rentfrow indicated he would provide a status update on the project at the next Clean and Safe Committee meeting.

Boardmember Irish asked about the status of the walking patrol. Mr. Rentfrow indicated he will follow up on the status and will report back to the Board.

The Board voted to reconvene the Public Comment portion of the meeting to

accommodate late arrivals. Member of the public Susan Christian asked about the status of the mural jury process. She was one of the jurors. Chair Corso re-capped the earlier discussion and the Board decision regarding that process.

9. ADJOURNMENT

The meeting was adjourned at 6:07 p.m.