



# Meeting Minutes

## Bicycle and Pedestrian Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Michelle Swanson  
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**Wednesday, November 15, 2017**

**6:15 PM**

**Room 207**

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**1. CALL TO ORDER (6:15 - 6:16)**

Chair Copley called the meeting to order at 6:15 p.m.

**1.A ROLL CALL (6:16 - 6:17)**

**Present:** 7 - Chair David Copley, Vice Chair Kris Fransen, Committee member Alison Bremner, Committee member Christina Lock Noddings, Committee member Scott Morgan, Committee member Jan Vleck and Committee member Brittany Yunker Carlson

**Excused:** 2 - Committee member Rebecca Brown and Committee member Barb Bumann

**OTHERS PRESENT:**

City Public Works Transportation Staff:  
Senior Program Specialist Michelle Swanson  
Senior Planner Sophie Stimson  
Engineering & Planning Manager Randy Wesselman  
Program Assistant Heather Reed

**2. APPROVAL OF AGENDA (6:17 - 6:19)**

The agenda was approved.

**3. APPROVAL OF MINUTES (6:19 - 6:22)**

**3.A** [17-1132](#) Approval of September 20, 2017 Bicycle Pedestrian Advisory Committee Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT (6:22 - 6:30)**

Laura Schleyer spoke to the committee.

**5. ANNOUNCEMENTS (6:30 - 6:40)**

Chair Copley and Ms. Swanson made announcements.

**6. BUSINESS ITEMS (6:40 - 8:05)**

- 6.A**     [17-1169](#)            Briefing on City Efforts with Partners on Safe Walking and Biking Routes to School

Mr. Wesselman provided a briefing on City efforts to work with neighborhoods and the Olympia School District (OSD) on safe walking and biking routes to schools while utilizing and adapting standards from the Manual on Uniform Traffic Control Devices (MUTCD).

**The discussion was completed.**

- 6.B**     [17-1170](#)            Downtown Street Improvements Update

Ms. Stimson provided a briefing on upcoming downtown street improvement projects, which are included in the *Olympia Downtown Strategy*.

**The report was received.**

- 6.C**     [17-1171](#)            Officer Elections

Nominations and elections were held. Chair Coppley facilitated. Committee member Morgan was elected as Chair and Committee member Yunker Carlson was elected as Vice Chair for terms to run from January 1, 2018 through December 31, 2018.

**The decision was approved.**

**7. HOUSEKEEPING (8:05 - 8:15)**

- 7.A**     [17-1133](#)            Housekeeping: Quick Reference Work Plan

**The report was received.**

**8. ADJOURNMENT (8:15)**

Chair Coppley adjourned the meeting at 8:15 p.m.