



# Meeting Minutes

## General Government Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Wednesday, May 24, 2017**

**4:30 PM**

**Council Chambers**

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**1. CALL TO ORDER**

The meeting was called to order at 4:30 p.m.

**2. ROLL CALL**

**Present:** 3 - Chair Jeannine Roe, Committee member Jessica Bateman and Committee member Clark Gilman

**3. APPROVAL OF AGENDA**

The agenda was approved.

**4. APPROVAL OF MINUTES**

- 4.A** [17-0556](#) Approval of April 26, 2017 General Government Committee Meeting Minutes

The minutes were approved.

**5. COMMITTEE BUSINESS**

- 5.A** [17-0573](#) Parking and Business Improvement Area (PBIA) Spring 2017 Update

Downtown Liaison Mark Rentfrow gave an update on the Parking & Business Improvement Area (PBIA) Board.

So far in 2017 the PBIA has deployed brooms and dustpans to downtown businesses to assist with promoting a clean environment; redeployed cigarette butt collectors; selected two new locations for murals; strengthened their partnership with the Olympia Downtown Association and other non profits; and revamped their website.

The PBIA is working on goals for the second quarter of 2017 which include promoting the vitality of downtown along with new downtown businesses; deploying downtown flower baskets and working with Parks and Public Works on the Downtown sanitation plan.

Committee members asked clarifying questions.

**The report was received.**

**5.B**      [17-0172](#)      Downtown Ambassadors And Downtown Welcome Center Status Report

Mr. Rentfrow gave an update on the Welcome Center, Ambassadors, and Clean Team. He noted the Welcome Center is now open Thursday - Sunday.

Downtown Ambassador Teal Russell gave an update on media and social media efforts to include being on MIXX 96 every other Thursday to promote events in Olympia. She noted Clean Team members are hired through the Capital Recovery Center Youth Build program. She shared data regarding waste picked up from streets by the Clean Team.

Chair Roe expressed the desire to have further conversation about needles at a future meeting and to invite someone from the County to discuss the topic as well. She asked that more trash cans be placed in the Artesian Commons.

Committee members asked clarifying questions.

**The report was completed.**

**5.C**      [17-0585](#)      Consideration of Topics and Locations for Offsite General Government Committee Meeting

Strategic Communications Director Kellie Purce Braseth discussed possible locations, timing and topics for a future offsite meeting of the General Government Committee.

Ms. Purce Braseth discussed a recent referral to the General Government Committee regarding a Tacoma program called Space Works and whether it can be used as an opportunity to hold a meeting off site. The Space Works program is an initiative designed to activate empty storefronts and vacant spaces using art and "creative entrepreneurs".

The Committee discussed potential meeting dates and meeting structure.

**The discussion was completed.**

**5.D**      [17-0579](#)

City Manager Steve Hall discussed preparing for the City Council Mid-Year Retreat.

Retreat topics include: Meeting disruption and protocols; lunch time walking tour of several downtown businesses to include the new lofts on Legion Way, Gotti Sweets, and Gallery Boom; overview of 2018 hot topics/major projects and a check-in regarding relationships with Councilmembers, staff and stakeholders.

Committee members asked clarifying questions.

**The recommendation was completed.**

**6.      REPORTS AND UPDATES**

Ms. Purce Braseth reminded the Committee that Jurassic Parliament training will occur on June 26, at 5:30 p.m. in Council Chambers. She also discussed several vacancies on advisory committees.

**7. ADJOURNMENT**

The meeting adjourned at 5:57 p.m.