



Meeting Minutes

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, July 26, 2017

5:00 PM

Council Chambers

1. CALL TO ORDER

Chair Roe called the meeting to order at 5:00 p.m.

2. ROLL CALL

Present: 3 - Chair Jeannine Roe, Committee member Jessica Bateman and Committee member Clark Gilman

3. APPROVAL OF AGENDA

The agenda was approved.

4. APPROVAL OF MINUTES

- 4.A** [17-0792](#) Approval of May 24, 2017 General Government Committee Meeting Minutes

The minutes were approved.

5. COMMITTEE BUSINESS

- 5.A** [17-0784](#) Community Policing - Citizen Engagement Briefing

Police Chief Ronnie Roberts gave a high level overview of the Olympia Police Department (OPD) Professional Standards work.

He discussed the various review processes OPD has in place:

Hiring/Recruitment Process

Constantly review best practices

Use civilians in all process evaluations

Brought in Dispute Resolution Center to focus on communication skills

Developed robust training on how officers are communicating

Use of Force Checklist

Did the actions meet reasonable officer standards

Review data, context, photographs, video, statements - all are collected for an exhaustive review

Internal and external Review Processes

Annual performance standard review as part of employee yearly reviews
Every serious misconduct allegation goes to an outside attorney for review
Citizen complaints review

Chief Roberts also gave a brief update on the status of the walking patrol.

Committee members asked clarifying questions.

The information was provided.

5.B [17-0778](#) Economic Development Update

Community Planning and Development Director Keith Stahley gave an update on Economic Development activities in the City.

The Avalon Center, formerly the Griswolds Building

The City is working with Big Rock Capital

The sale and purchase agreement is moving forward

CDBG Amendment for Section 108 will be on the August 22 City Council agenda

Building will be 2-3 stories residential over a storefront

Working with Evergreen State College to develop a partnership to create a co-working space to create a presence in downtown

The Economic Development Council would be the operator of the space

Water Street area redevelopment

Is on hold

There is too much going on at the isthmus right now to make decisions

Mr. Stahley discussed the need to develop a communications plan regarding economic development efforts including key objectives with plans. He also discussed regional economic development efforts and highlighted the success of the Tune Up process, noting the program is creating a community among business owners.

Mr. Stahley shared that Economic Development Director Renee Sunde has been named Chair of the Business and Improvement Board of Directors. She is attending weekly meetings with economic partners.

Committee members asked clarifying questions.

The information was provided.

5.C [17-0770](#) Approval of Downtown Ambassador and Clean Team Services
Request for Proposal

Mr. Stahley reviewed the Request for Proposals (RFP) for the Downtown Ambassadors and Clean Team.

Committee members asked for several revisions to the RFP:
Include a social service agency as part of the RFP review.

Request a compensation plan/salary schedule as part of responses
Responders need to demonstrate how they align with the current Ambassadors values

Mr. Stahley noted this will be an upcoming consent item on the City Council's agenda.

Committee members asked clarifying questions.

The Request for Proposals was recommended for approval as amended and forwarded to City Council.

6. REPORTS AND UPDATES

Strategic Communications Director Kellie Purce Braseth discussed changing the General Government meeting time from 4:30 p.m. to 5:00 p.m. going forward per the request of Committee member Bateman. All agreed to the time change.

Ms. Purce Braseth reported the topic of Space Works will move forward to the August meeting and noted Todd Cutts of the Olympia Downtown Association will assist in locating a meeting space in the community. The Arts Commission will also be invited to attend.

Ms. Purce Braseth shared an updated committee schedule.

The Committee discussed vacancies on several boards/commissions and how to address absenteeism of members.

Committee member Gilman shared a letter discussing changes he would like to see to the City Manager yearly evaluation process. Committee member Bateman noted she would like the evaluation process tied to the Comprehensive Plan Action Plan.

7. ADJOURNMENT

The meeting adjourned at 7:25 p.m.