



Meeting Minutes

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Michelle Sadlier
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Monday, February 13, 2017

12:00 PM

Room 224

Heritage Review Committee Meeting

1. CALL TO ORDER

The meeting was called to order at 12:03 p.m.

1.A ROLL CALL

Present: 3 - Chair Holly Davies, Vice Chair Dwayne Harkness and Commissioner Sheila Swalling

Excused: 2 - Commissioner Garner Miller and Commissioner Nicholas Vann

2. BUSINESS ITEMS

- 2.A [17-0161](#) BUILDING PERMIT APPLICATION REVIEW (#16-4942): Manschreck House, 3132 Lorne St SE, Clinton Salter (Contractor)

Business item canceled. Applicant submitted new details and heritage review was completed at a staff level.

- 2.B [17-0162](#) BUILDING PERMIT APPLICATION REVIEW (#17-0024) - WINDOW DETAILS: Swantown Inn, 1431 11th Ave SE, Nathan Allan (Owner)

Heritage Review Committee reviewed window samples and options to determine if the proposed one-over-one vinyl sash windows from Lindsay Windows meet the U.S. Secretary of the Interior's Standards for Rehabilitation (as per OMC 18.12.090). While vinyl windows are generally determined not to meet the Standards for installation on Olympia Heritage Register properties, consideration was given to the units because they would be installed on the new addition, not on the core of the historic house.

Of the samples discussed, those with the thinnest profile which most closely resemble the details of original windows on the house were determined to meet both the compatibility and distinctness requirements of Standard 9. The Committee supported the proposal for the units to be painted a dark color with matte finish, which would minimize their appearance. The applicants agreed to provide details of the actual units proposed for installation prior to issuing of permits.

Commissioner Davies recommended, seconded by Commissioner Harkness, that Ms. Sadlier be delegated the authority to approve final window details provided they meet Committee recommendations.

The recommendation was discussed and closed.

3. ADJOURNMENT

The meeting was adjourned at 12:15 p.m.