



# Meeting Minutes

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Contact: Michelle Sadlier  
360.753.8031

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**Monday, May 1, 2017**

**12:00 PM**

**Room 207**

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### Heritage Review Committee Meeting

#### 1. CALL TO ORDER

Chair Davies called the meeting to order at 12:04 p.m.

#### 1.A ROLL CALL

**Present:** 4 - Commissioner Holly Davies, Commissioner Garner Miller,  
Commissioner Sheila Swalling and Commissioner Nicholas Vann

**Excused:** 1 - Commissioner Dwayne Harkness

#### OTHERS PRESENT

Community Planning and Development Staff:  
Historic Preservation Officer Michelle Sadlier  
Senior Planner Joyce Phillips  
Minutes Recorder/Office Specialist Stacey Rodell

Public Works Staff:  
Transportation Engineering and Planning Manager Randy Wesselman

Member of the Public:  
Rachel Newmann

Note: Ms. Newmann is a serving member of the Heritage Commission but not a member of the Heritage Review Committee. She indicated she was attending the meeting to observe only.

#### 2. BUSINESS ITEMS

#### 2.A [17-0475](#) Review of Proposed Comprehensive Plan Amendment: Downgrade Maple Park Drive Southeast's Street Classification

Ms. Phillips presented a review of a proposed Comprehensive Plan Amendment: Downgrade Maple Park Drive Southeast's street classification. She reviewed the following via PowerPoint presentation:

##### Review Process

- Preliminary Proposal Steps
  - Proposals solicited - due date November 14, 2016

- Staff review of proposals per OMC 18.59.020
- Council screening to establish final docket/set application deadline
- Final Application Review Steps
  - Applications due - April 3, 2017
  - Notice of Application, State Agency Review- April/May/June
  - Environmental & other review by staff - May/June
  - Planning Commission review and public hearing - Summer
  - City Council review and decision - before December 31

#### Screening Criteria

- Summary of Olympia Municipal Code 18.59.020
  - Consistent with State and Federal laws?
  - Time to analyze any potential adverse environmental impacts?
  - Time to analyze any capital improvements and/or maintenance revenue needed?
  - Conflict with other provisions of the Comprehensive Plan?
  - Time to analyze any other significant amendments if needed?
  - If previously reviewed, did applicant identify reasons to review again?

#### Final Review & Evaluation Criteria

- Summary of Olympia Municipal Code 18.59.040
  - Does the amendment maintain consistency with other plan elements or development regulations?
  - Is the proposed amendment or rezone consistent with the goals of the Comprehensive Plan?
  - Is the proposed amendment or revision consistent with the county-wide planning policies?
  - Does the proposed amendment or rezone comply with the requirements of the Growth Management Act?

#### #3 - S. Capitol Neighborhood

- The South Capitol Neighborhood Association is requesting a Transportation 2030 map amendment to remove the Major Collector designation from Maple Park Drive SE, between Capitol Way and Jefferson Street. This street is somewhat unique because it serves as the boundary between part of the State's Capitol Campus and the South Capitol Neighborhood.

Ms. Sadler reviewed the following via a PowerPoint presentation:

#### Proposal Overview:

- "Downgrade" of street classification for Maple Park Drive Southeast from Major Collector Street
- Application references historic district as factor to consider
- Application does not include proposed development

#### Factors for Heritage Review Committee consideration:

- Street classifications have different development standards
- Possible lower-intensity classifications:
  - Neighborhood Collector Street

- Local Access Street
- South Capitol Neighborhood Historic District's Streets:
  - Mostly Local Access
  - Capitol Way = Arterial (highest intensity of traffic)
- Maple Park (not right-of-way) = Contributing

Key Questions:

- Is the proposed change in street classification itself a factor in heritage review under OMC 18.12.090?
- If so, does the proposed change in street classification comply with heritage review standards under OMC 18.12.090?

Mr. Wesselman explained the difference between the development standards for a commercial collector street, a major collector street and a neighborhood collector street. He noted the State Department of Enterprise Services (DES) manages Maple Park which is the section of the street that runs down the middle. There are plans to update the street lights to more energy efficient lighting. The City has asked DES to consider the City's lighting standards for major collector streets. These higher light levels on the street are a concern of the residents in this area and this is the reason the residents are proposing this Comprehensive Plan Amendment to downgrade the street classification.

Ms. Sadlier reminded the Committee the City does not have the authority to conduct heritage review on the Capitol Campus, which includes Maple Park itself but not the roadway. Mr. Wesselman noted the City of Olympia, which manages the right-of-way itself, has recently upgraded Maple Park Drive and does not have any plans to alter the roadway in the foreseeable future.

Committee members asked questions of the staff present at the meeting and held a discussion on whether the proposal itself would comply or conflict with the U.S. Secretary of the Interior's Standards. While it was acknowledged that a change in street classification could ultimately result in alterations which may impact the character of the historic district, the proposed Comprehensive Plan Amendment to change the street classification would not in itself alter the historic environment.

Based on the discussion, Ms. Sadlier will write up a letter of recommendation with the Heritage Review Committee's concerns. The letter will acknowledge the Committee was consulted on this amendment. The Committee will meet to review the recommendation letter prior to submission to Ms. Phillips for inclusion with her staff reports for the Planning Commission public hearing and for the City Council decision. A report on this recommendation will be provided to the full Heritage Commission at a future meeting.

**Commissioner Swalling moved, seconded by Commissioner Miller, to recommend that the proposed Comprehensive Plan amendment neither complies nor conflicts with the Heritage Review Standards under OMC 18.12.090. The motion was unanimously approved.**

**3. ADJOURNMENT**

The meeting adjourned at 12:58 p.m.