



Meeting Minutes

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Michelle Sadlier
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Wednesday, May 31, 2017

5:15 PM

City Council Chambers

Heritage Review Committee Meeting

1. CALL TO ORDER

The meeting was called to order at 5:23 p.m.

1.A ROLL CALL

Present: 4 - Commissioner Holly Davies, Commissioner Dwayne Harkness, Commissioner Sheila Swalling and Commissioner Nicholas Vann

Excused: 1 - Commissioner Garner Miller

2. APPROVAL OF MINUTES

- 2.A [17-0596](#) Approval of April 17, 2017 Olympia Heritage Commission Heritage Review Committee Meeting Minutes

The minutes were approved.

- 2.B [17-0597](#) Approval of May 1, 2017 Olympia Heritage Commission Heritage Review Committee Meeting Minutes

The minutes were approved.

3. BUSINESS ITEMS

- 3.A [17-0598](#) Review of Draft Comment Letter on Proposed Comprehensive Planning Amendment: Downgrade Maple Park Drive Southeast's Street Classification

Ms. Sadlier distributed a draft comment memorandum to Committee members and summarized the discussion at the previous meeting. The draft was reviewed and Committee members asked for some revisions.

Ms. Sadlier will edit the memo based on these requests for Committee Chair Davies' signature. The final version will be presented to the Olympia Planning Commission for its public hearing and will form part of the public record to be considered by the Olympia City Council during final review of the proposed Comprehensive Plan amendment.

The discussion was completed.

4. OTHER TOPICS

Ms. Sadlier raised the possibility of having a Committee retreat to begin strategizing on guidance and other advisory materials that the Committee would like to develop to provide property owners with helpful advice on maintaining and rehabilitating historic buildings. The group decided on a timeframe of 4:30 to 6:30 on an evening in the near future. Ms. Sadlier will work with Committee members to determine the date and location.

5. ADJOURNMENT

The meeting was adjourned at 6:16 p.m.