



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Joyce Phillips
360.570.3722

Friday, September 22, 2017

12:00 PM

Room 224

Planning Commission Finance Subcommittee

1. CALL TO ORDER

Finance Subcommittee Chair Richmond called the meeting to order at 12:03 p.m.

1.A ROLL CALL

Present: 4 - Vice Chair Mike Auderer, Commissioner Rad Cunningham,
Commissioner Paula Ehlers and Commissioner Carole Richmond

STAFF PRESENT

Public Works Transportation Engineering and Planning Supervisor Randy Wesselman
Public Works Transportation Senior Planner Sophie Stimson
Community Planning and Development Senior Planner Joyce Phillips

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

- 3.A [17-0883](#) Approval of the September 8, 2017 Olympia Planning Commission
Finance Subcommittee Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

Olympia Downtown Association Executive Director Todd Cutts commented he is glad to see continued investments in the downtown and is excited for some of the upcoming work related to the Downtown Strategy, such as the idea of the festival streets. He commented that the main emphasis in the downtown should be on taking care of sidewalks in the city core.

5. BUSINESS ITEMS

- 5.A [17-0882](#) Discussion of Committee member comments and questions regarding
the 2018-2023 Preliminary Capital Facilities Plan (CFP)

Chair Richmond provided a brief statement about work on the draft comment letter for the full Commission's consideration on Monday. There was discussion about public comments received at the public hearing in August and how the City addresses projects in the Capital Facilities Plan.

Commissioners asked questions pertaining to capital projects and funding for projects that cross multiple years and funding cycles. Discussion touched on:

- Timing projects with the rate of development
- Adjusting project details based on new or updated information, such as the new traffic model used regionally
- Limitations on certain funding sources, such as transportation impact fees, and how they can be used
- Requirements of planning for growth
- Requirements that projects be included in the Capital Facilities Plan in order to apply for grant funds
- Transportation Level of Service standards and concurrency requirements
- Issues that will be addressed in the Transportation Master Plan planning process, which is currently underway, and how it is likely to impact future Capital Facilities Plans
- Funding for bicycle and pedestrian facilities when not associated with a street improvement project
- Long term plans for sidewalks throughout the city

The discussion was completed.

6. ADJOURNMENT

The meeting was adjourned at 1:32 p.m.