



# Meeting Minutes

## Bicycle and Pedestrian Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Michelle Swanson  
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**Wednesday, November 14, 2018**

**6:15 PM**

**Council Chambers**

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**1. CALL TO ORDER (6:15 - 6:16)**

Chair Morgan called the meeting to order at 6:15 p.m.

**1. A ROLL CALL (6:16 - 6:18)**

**Present:** 8 - Committee member Scott Morgan, Chair Brittany Yunker Carlson, Committee member Alison Bremner, Committee member Rebecca Brown, Vice Chair Barb Bumann, Committee member David Copley, Committee member Kris Fransen and Committee member Jan Vleck

**OTHERS PRESENT**

Public Works Transportation Staff:  
Senior Program Specialist/BPAC Staff Liaison Michelle Swanson  
Senior Planner Sophie Stimson  
Program Assistant Kristin Gilkerson

**2. APPROVAL OF AGENDA (6:18 - 6:20)**

The agenda was approved.

**3. APPROVAL OF MINUTES (6:20 - 6:23)**

**3. A** [18-1087](#) Approval of September 19, 2018 BPAC Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. ANNOUNCEMENTS (6:30 - 6:40)**

Chair Morgan, Vice Chair Yunker Carlson, Committee members Copley and Bumann, and Ms. Swanson made announcements.

**6. BUSINESS ITEMS**

**6. A** [18-1080](#) Collisions Involving Bicyclists & Pedestrians Briefing

Ms. Swanson briefed the Committee.

**The report was received.**

**6. B**     [18-1081](#)            Transportation Master Plan Update

Ms. Stimson updated the Committee.

**The report was received.**

**6. C**     [18-1082](#)            Officer Elections

Nominations and elections were held. Committee member Fransen facilitated. Vice Chair Bumann and Committee member Brown were nominated for Vice Chair. Vice Chair Bumann received six votes (Bumann, Bremner, Morgan, Vleck, Coppley, Yunker Carlson) and Committee member Brown received two votes (Brown, Fransen).

**Vice Chair Yunker Carlson was elected Chair for 2019 by unanimous vote.  
Committee member Bumann was elected as Vice Chair for 2019.**

**7.**        [18-1083](#)            Housekeeping: Quick Reference Work Plan

**The discussion was completed.**

**8.        ADJOURNMENT (8:15)**

Chair Morgan adjourned the meeting at 7:27 pm.