



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Stacey Ray
360.753.8046

Monday, August 6, 2018

6:30 PM

Room 207

1. CALL TO ORDER

Chair Cunningham called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 6 - Chair Rad Cunningham, Commissioner Tammy Adams,
Commissioner Kento Azegami, Commissioner Joel Baxter,
Commissioner Travis Burns and Commissioner Carole Richmond

Excused: 3 - Commissioner Jessica Blose, Commissioner Paula Ehlers and
Commissioner Candi Millar

OTHERS PRESENT

City of Olympia Community Planning and Development Staff:
Deputy Director Leonard Bauer
Senior Planner Nicole Floyd
Senior Planner Joyce Phillips
Senior Planner Stacey Ray
Associate Planner Paula Smith
Principal Planner Tim Smith

Administrative Services:
Administrative Services Director Debbie Sullivan

2. APPROVAL OF AGENDA

Chair Cunningham suggested Business item 6.D be moved after the three business items with public hearings.

The agenda was approved as amended.

3. APPROVAL OF MINUTES

[18-0737](#) Approval of July 23, 2018 Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

John Newman spoke.

5. STAFF ANNOUNCEMENTS

Ms. Ray made announcements.

6. BUSINESS ITEMS

6.A [18-0713](#) Small Cell Zoning Code Amendment- Public Hearing

Ms. Smith provided an overview of the proposed small cell zoning code amendments. Members of the public provided testimony.

Vice-Chair Richmond moved, seconded by Commissioner Burns, to recommend to Council approval of the code amendments as proposed. The motion carried by the following vote:

Aye: 6 - Chair Cunningham, Commissioner Adams, Commissioner Azegami, Commissioner Baxter, Commissioner Burns and Commissioner Richmond

Excused: 3 - Commissioner Blose, Commissioner Ehlers and Commissioner Millar

6.B [18-0710](#) Black Lake Blvd/Hwy 101 Comprehensive Plan Amendment and Rezone - Public Hearing

Ms. Phillips provided an overview of the proposed Black Lake Blvd/Hwy 101 Comprehensive Plan Amendment and Rezone. Members of the public provided testimony.

Commissioner Burns moved, seconded by Commissioner Baxter, to recommend to the City Council approval of the Comprehensive Plan Amendment and Rezone as proposed. The motion carried by the following vote:

Aye: 6 - Chair Cunningham, Commissioner Adams, Commissioner Azegami, Commissioner Baxter, Commissioner Burns and Commissioner Richmond

Excused: 3 - Commissioner Blose, Commissioner Ehlers and Commissioner Millar

6.C [18-0721](#) Comprehensive Plan Amendment to Memorialize Important Downtown Views - Public Hearing

Mr. Fant provided an overview of the proposed Comprehensive Plan Amendment to memorialize important downtown views. There was no public testimony on the proposal.

Vice-Chair Richmond moved, seconded by Commissioner Azegami, to recommend City Council approve the Comprehensive Plan Amendment as proposed. The motion carried by the following vote:

Aye: 6 - Chair Cunningham, Commissioner Adams, Commissioner Azegami, Commissioner Baxter, Commissioner Burns and Commissioner Richmond

Excused: 3 - Commissioner Blose, Commissioner Ehlers and Commissioner Millar

6.D [18-0740](#) Briefing on the Preliminary Capital Facilities Plan, 2019-2024 Financial Plan

Ms. Sullivan presented information on the preliminary Capital Facilities Plan.

The information was provided.

6.E [18-0728](#) Zoning code text amendments related to Low Impact Development (LID) - Deliberation

Ms. Floyd provided an overview of the proposed Zoning Code text amendments related to Low Impact Development. Commissioners deliberated on the staff recommended amendments.

Commissioner Burns moved, seconded by Commissioner Baxter, to recommend to City Council approval of the zoning code amendments as proposed. The motion carried by the following vote:

Aye: 6 - Chair Cunningham, Commissioner Adams, Commissioner Azegami, Commissioner Baxter, Commissioner Burns and Commissioner Richmond

Excused: 3 - Commissioner Blose, Commissioner Ehlers and Commissioner Millar

6.F [18-0738](#) Comment Letter to the City Council regarding Missing Middle Infill Housing Recommendations

The Commission continued discussion on the draft letter to the City Council summarizing the Commission's recommendations regarding Missing Middle.

Chair Cunningham moved, seconded by Commissioner Azegami, to finalize and forward a recommendation letter on Missing Middle Infill Housing to the City Council. The motion carried by the following vote:

7. REPORTS - NONE

8. OTHER TOPICS - NONE

9. ADJOURNMENT

The meeting adjourned at 9:33 p.m.

Upcoming Meetings

The next regular Planning Commission meeting is scheduled for August 20, 2018.