



# Meeting Minutes

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Heritage Commission  
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Heritage Review  
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**Wednesday, August 22, 2018**

**6:30 PM**

**Room 207**

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### 1. CALL TO ORDER

Chair Kelly called the meeting to order at 6:32 p.m.

#### 1.A ROLL CALL

**Present:** 8 - Chair Kat Kelly, Commissioner Holly Davies, Commissioner Benjamin Helle, Commissioner Audrey Henley, Commissioner Maurice Major, Commissioner Rachel Newmann, Commissioner Nicholas Vann and Commissioner Heather Walker

**Excused:** 2 - Commissioner Dwayne Harkness and Commissioner Sheila Swalling

**Absent:** 1 - Commissioner Garner Miller

#### OTHERS PRESENT

Community Planning and Development (CP&D) Deputy Director Leonard Bauer  
Downtown Program Manager Amy Buckler

### 2. APPROVAL OF AGENDA

The agenda was approved.

### 3. APPROVAL OF MINUTES

#### 3.A [18-0780](#) Approval of May 30, 2018 Olympia Heritage Commission Meeting Minutes

These corrections and or additions were made:

1.A - Added Leonard Bauer to "Others Present"; corrected spelling of Turlove and Hibson.

5. - Added that Mr. Bauer recognized Ms. Sadlier for her work on the Commission, introduced Ms. Pruitt and shared that the City has contracted with Ms. Jennifer Schreck a Historic Preservation Consultant for historical needs during the interim.

7.A - Corrected the Meyer's House address to 208 18th SW.

**The minutes were approved as amended.**

**4. PUBLIC COMMENT - None**

**5. ANNOUNCEMENTS - None**

**6. BUSINESS ITEMS**

**6.A [18-0771](#) Approval recommendation of Special Valuation for 222 Capitol Way North**

Commissioner Vann, Chair Kelly and Mr. Bauer discussed the Special Valuation application and answered questions.

**Commissioner Davies moved, seconded by Commissioner Helle, to recommend approval of the Special Valuation for 222 Capitol Way North. The motion carried by unanimous vote.**

**6.B [18-0786](#) Briefing on Downtown Design Guidelines for Historic Properties**

Ms. Buckler briefed Commissioners on the designated historic properties and discussed draft revisions to Olympia Municipal Code 18.120.040.C and 18.105.

**The report was received.**

**7. REPORTS**

**7.A Heritage Review Committee**

Commissioners reported on houses reviewed.

**7.B Outreach Committee - None**

**7.C Policy, Ordinance & Guidance Committee - None**

**7.D Staff**

Mr. Bauer provided Commissioners with an overview of the City's budget process for the Historic and Heritage programs and discussed the hiring and interviewing process.

**8. OTHER TOPICS - None**

**9. ADJOURNMENT**

The meeting adjourned at 8:55 p.m.

## **Upcoming**

The next meeting is scheduled for October 24, 2018 at 6:30 p.m. at City Hall, room 207.