



Meeting Minutes

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, August 22, 2018

6:00 PM

Council Chambers

Special Meeting

1. CALL TO ORDER

Chair Bateman called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: 2 - Chair Jessica Bateman and Committee member Cheryl Selby

Excused: 1 - Committee member Renata Rollins

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

- 5.A [18-0809](#) Approval of June 21, 2018 General Government Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

- 6.A [18-0788](#) Parking & Business Improvement Area (PBIA) Advisory Board Update

Parking & Business Improvement Area (PBIA) Board Chair Danielle Ruse shared updates regarding the Board. The new Staff Liaison is Max DeJarnatt. Jeremy Williamson of Olympia Coffee Roasters is a new boardmember. Beginning in October the regular meeting night will move to the first Wednesday of the month.

Ms. Ruse gave an overview of what the Board has funded through the year so far. She discussed the ongoing work of the PBIA, including developing welcome packets for new downtown residents, new street pole banners, holiday lighting and twinkle fest, changes to their Ordinance and bylaws and the 2019 budget recommendation. Ms. Ruse shared budget concerns noting the 2019 budget will be \$100,000. Committee members asked clarifying questions.

The report was received.**6.B** [18-0711](#) Community Garden Update

Parks, Arts and Recreation Director Paul Simmons gave an update on the progress of a resolution in support of Community Gardens that was passed in December 2017. The resolution came forward based on Sustainable South Sound's request to the City Council to support community gardens throughout Olympia.

Mr. Simmons and staff are working to identify how Sustainable South Sound and the City can work together to ensure community gardeners are a success. Mr. Simmons also discussed looking at future property and planning efforts. In 2020 when the Parks Master Plan is refreshed the resolution will be folded into it for long-range planning. Committee members asked clarifying questions.

The information was received.**6.C** [18-0804](#) Council Committee Assignments Update

City Manager Steve Hall discussed intergovernmental assignments for Councilmembers. Mr. Hall noted staff support for the intergovernmental groups were asked several questions related to committees - if it is mandatory per interlocal agreement or statute (RCW, WAC, Ordinance etc.) for an elected official to attend; if the committee consists of policy work requiring an elected official; and if the work related to the committee be completed by staff. The following recommendations were made:

- Capitol Lake Future Process - expectation for elected officials to participate on executive work group.
- Economic Development Council (EDC) - elected official participation is not required, Mayor Selby will discuss with EDC's Director Michael Cade.
- Joint Base Lewis McChord- elected official participation is not required.
- Law & Justice Council - elected official participation is not required.
- Thurston County Solid Waste Advisory Committee - elected official participation is not required, but there needs to be some clarification if staff can vote.
- Thurston Coordinating Council - elected official participation is not required - would be good to have attend.
- Visitors and Convention Bureau - elected official participation is not required.
- Washington Center - elected official participation is not required.

Committee members asked clarifying questions.

The information was received.**6.D** [18-0805](#) Advisory Committee Member Term Limits Update

Strategic Communications Director Kellie Purce Braseth shared an update on changes to advisory committee term updates. She reviewed the process thus far - March 28 - meeting with Advisory Committee Chairs and staff liaisons, term limits were discussed;

April 22 - City Council approved proposed term limits; September 11 - amended ordinance moves forward on consent; November 1 - advisory board and commission recruitment opens.

Transition steps include a letter to advisory board and committee members regarding new term limits and a personal letter to board or commission members currently at the end of their term, thanking them for their service and reminding them that they can apply for any other board or commission. Committee members asked clarifying questions.

The information was received.

7. REPORTS AND UPDATES

8. ADJOURNMENT

The meeting adjourned at 7:37 p.m.