



Meeting Minutes

Metropolitan Park District Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8068

Wednesday, May 8, 2019

6:00 PM

Room 207

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

1.A ROLL CALL

Present: 4 - Chair Roger Horn, Committee member James Reddick, Rhianna Hruska and Barbara Benson

Absent: 1 - Committee member Kelly Wood

OTHERS PRESENT

Parks Planning & Maintenance Director/Staff Liaison Jonathon Turlove
Parks, Arts and Recreation Director Paul Simmons
Parks Program Assistant Tammy LeDoux
Administrative Services Director Debbie Sullivan
Fiscal Services Director Nanci Lien

2. APPROVAL OF AGENDA

Item 6C, Elections of Chair and Vice Chair, was added.

The agenda was approved as amended.

3. APPROVAL OF MINUTES

3.A [19-0440](#) Approval of Olympia Metropolitan Park District October 24, 2018 Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

Karen Messmer, Bob Jacobs and Daniel Einstein spoke.

5. ANNOUNCEMENTS

Mr. Turlove distributed the City's 2019 Construction Project brochure. He announced Rhianna Hruska is a new committee member appointed as representative from the Parks and Recreation Advisory Committee (PRAC).

6. BUSINESS ITEMS

- 6.A [19-0425](#) Prepare Draft Annual Report to Olympia Metropolitan Park District (OMPD) Board and City Council Regarding Compliance of 2018 Funding Levels

Ms. Lien and Ms. Sullivan presented a 2018 Financial Report detailing the City's compliance with the funding levels detailed in the Interlocal Agreement.

The Committee asked clarifying questions and drafted a letter to accompany the Financial Report. The draft report will be posted on the OMPD webpage for public review and comment. Comments will be compiled by staff and presented to the Committee at the July 10, 2019 meeting.

The report was received.

- 6.B [19-0427](#) Discussion on Options to Account for and Report on Parks Arts and Recreation Department Funding

Ms. Lien provided an overview of the City's current finance and budget processes related to OPARD revenues and expenditures. She presented three options for tracking OPARD expenditures that were discussed at the City's Finance Committee meeting on April 17, 2019.

The Committee asked clarifying questions. The Committee asked for more information on indirect overhead charges, the amount of OPARD year-end funds that were unspent for the last several years, and how other funds (i.e. Home Fund, Police voted measure) are accounted for.

The discussion was completed.

- 6.C [19-0421](#) Election of Chair and Vice Chair

Chair Roger Horn was nominated to continue in his role for another year. James Reddick was nominated to fill the role of Vice-Chair. Both accepted.

The decision was approved.

7. ADJOURNMENT

The meeting adjourned at 7:45 p.m.

Upcoming

Next meeting is scheduled for July 10, 2019.