



# Meeting Minutes

## Bicycle and Pedestrian Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Michelle Swanson  
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**Wednesday, November 20, 2019**

**6:15 PM**

**Council Chambers**

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**1. CALL TO ORDER (6:15 - 6:16)**

Chair Yunker Carlson called the meeting to order at 6:15 p.m.

**1.A ROLL CALL (6:16 - 6:17)**

**Present:** 7 - Chair Brittany Yunker Carlson, Vice Chair Barb Bumann, Committee member Alison Bremner, Committee member David Copley, Committee member Scott Morgan, Committee member Jon Tallman and Committee member Jan Vleck

**Excused:** 2 - Committee member Rebecca Brown and Committee member Jennifer Riedmayer

**2. APPROVAL OF AGENDA (6:17 - 6:19)**

The agenda was approved.

**3. APPROVAL OF MINUTES (6:19 - 6:22)**

**3.A** [19-1078](#) Approval of September 18, 2019 Bicycle and Pedestrian Advisory Committee Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT (6:22 - 6:30)**

Andreas Wolfe spoke.

**5. ANNOUNCEMENTS (6:30 - 6:40)**

Announcements were made.

**6. BUSINESS ITEMS**

**6.A** [19-1079](#) West Bay Park Recreation, Trail and Restoration Analysis Report

Parks Planning and Design Manager Laura Keehan briefed the Committee.

The report was received.

**6.B**     [19-1080](#)     Traffic Collisions Report

Transportation Engineering Supervisor Andrew Beagle and Associate Planner Michelle Swanson briefed the Committee.

**The report was received.**

**6.C**     [19-1081](#)     Transportation Master Plan Update

Transportation Planning Supervisor Sophie Stimson briefed the Committee.

**The report was received.**

**6.E**     [19-1082](#)     Officer Elections

Committee member Copley facilitated office elections and nominated Chair Yunker Carlson to continue as Chair. Committee member Vleck nominated Vice Chair Bumann to continue as Vice Chair.

**The decision was unanimously approved.**

**7.     HOUSEKEEPING (8:05 - 8:15)**

**7.A**     [19-1083](#)     Housekeeping: Quick Reference Work Plan

**Chair Yunker Carlson moved, seconded by Committee member Vleck, to change the start time for all future meetings to 6:00 p.m. The motion passed unanimously.**

**8.     ADJOURNMENT (8:15)**

Chair Yunker Carlson adjourned the meeting at 8:01 p.m.