



# Meeting Minutes

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Friday, January 11, 2019**

**12:00 PM**

**Coach House, 221 21st Ave SW**

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### **Special Meeting - City Council Annual Retreat**

#### **1. ROLL CALL**

**Present:** 7 - Mayor Cheryl Selby, Mayor Pro Tem Nathaniel Jones, Councilmember Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Lisa Parshley and Councilmember Renata Rollins

#### **2. BUSINESS ITEM**

##### **2.A [19-0058](#) 2019 City Council Retreat**

Facilitator Nancy Campbell welcomed Councilmembers and began the day with an overview of the agenda.

Councilmembers discussed adding an agenda item to the Saturday, January 12, meeting agenda. The Council agreed to add an update on the County Courthouse Project during the lunch hour.

Ms. Campbell discussed themes that emerged during interviews with Councilmembers and staff. The themes included desired retreat outcomes, progress made on 2018 initiatives, major accomplishments, working relationships and goals for 2019.

Councilmembers and staff participated in an artifact exercise where they shared a meaningful item that illustrated or told a story of their background and experience.

Councilmembers revisited principles and operating norms for how they want to work together.

They are committed to:

- Effective working relationships with each other, City staff, the public, the body, and to the process
- Meeting people where they are and to sharing our process
- Modeling respectful engagement and being comfortable with healthy conflict
- Behaving with integrity

Operating Norms:

- Do not embarrass each other

- No surprises
- Respond not react
- Identify when representing self and not the City

Councilmembers and staff discussed meeting management and refined the referral process. Discussion regarding Councilmember safety resulted in suggestions for training and enhanced security.

**The discussion was completed.**

### **3. ADJOURNMENT**

The meeting adjourned at 5:00 p.m.