



# Meeting Minutes

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Heritage Commission  
Contact: Marygrace Goddu  
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**Wednesday, March 27, 2019**

**6:30 PM**

**Room 207**

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**1. CALL TO ORDER**

Chair Kelly called the meeting to order at 6:43 p.m.

**1.A ROLL CALL**

**Present:** 7 - Chair Kat Kelly, Commissioner Holly Davies, Commissioner Dwayne Harkness, Commissioner Audrey Henley, Commissioner Garner Miller, Commissioner Rachel Newmann and Commissioner Sheila Swalling

**Absent:** 2 - Commissioner Benjamin Helle and Commissioner Maurice Major

**1.B OTHERS PRESENT**

City of Olympia Community Planning and Development staff:  
Deputy Director Leonard Bauer  
Senior Planner Marygrace Goddu

Olympia Arts and Heritage Alliance Board Members:  
Sam Reed  
Kris Tucker

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A [19-0287](#) Approval of February 27, 2019 Heritage Commission Meeting Minutes**

The minutes were amended to include Heather Walker and Nicholas Vann as present.

**The minutes were approved as amended.**

**4. PUBLIC COMMENT- None**

**5. ANNOUNCEMENTS**

Ms. Goddu made announcements.

**6. BUSINESS ITEMS****6.A**     [19-0288](#)           Olympia Arts & Heritage Alliance (AHA) Organizational Overview

Mr. Reed and Ms. Tucker provided information regarding Olympia Arts and Heritage Alliance.

**The information was provided.**

**6.B**     [19-0296](#)           Recognition of Outgoing Commissioners

Commissioner Swalling recognized outgoing Commissioners.

**The recognition was received.**

**7. REPORTS****7.A**     [19-0293](#)           Policy and Program Recommendations to City Council

Commissioners discussed the OHC Retreat, installation of Historic Plaques, and the nomination process for Historic Preservation Award recipients.

**The discussion was completed.**

**7.B**     [19-0294](#)           Policy and Program Recommendations to City Staff

Commissioners discussed work plan components regarding continued guidance in historic preservation for wood windows.

**The discussion was completed.**

**7.C**     [19-0295](#)           Additional Heritage Program Activities

Commissioners discussed future neighborhood window workshops and other work plan components.

**The discussion was completed.**

**8. OTHER TOPICS - None****9. ADJOURNMENT**

The meeting adjourned at 9:18 p.m.

**Upcoming**

The next meeting is April 24, 2019.

