Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Stacey Ray
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Monday, August 19, 2019 **6:30 PM** **Room 207**

1. CALL TO ORDER

Chair Richmond called the meeting to order at 6:33 p.m.

1.A ROLL CALL

Present: 5 - Chair Carole Richmond, Vice Chair Kento Azegami, Commissioner Rad Cunningham, Commissioner Candi Millar and Commissioner Aaron Sauerhoff

Absent: 3 - Commissioner Tammy Adams, Commissioner Travis Burns and Commissioner Paula Ehlers

1.B OTHERS PRESENT

City of Olympia Community Planning and Development:
Senior Planner Stacey Ray
Senior Planner Joyce Phillips

City of Olympia Administrative Services:
Director Debbie Sullivan

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES - None

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Ray announced that Commissioner Joel Baxter formally resigned, and shared information regarding the upcoming annual retreat and provided the Commissioners with the retreat agenda.

6. BUSINESS ITEMS

6.A 19-0729 Preliminary Capital Facilities Plan Briefing

Ms. Sullivan shared a PowerPoint presentation and provided a handout regarding the 2020-2025 Capital Facilities Plan and Financial Plan.

The discussion was completed.

6.B 19-0738 Downtown Design Guidelines

Ms. Phillips shared a PowerPoint presentation and provided handouts regarding the Downtown Design Guidelines.

The information was received.

7. REPORTS

Commissioners reported on outside meetings.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 8:10 p.m.

Upcoming Meetings

There will be a special meeting of the full Planning Commission on September 9, 2019, 6 - 8 p.m. at the Public Works Maintenance Center.
The next regular meeting is September 16, 2019.
The annual retreat is September 28, 2019, 9 - 2 p.m. at The Olympia Center.