Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Stacey Ray
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Monday, December 2, 2019 **6:30 PM** **Room 207**

1. CALL TO ORDER

Chair Richmond called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 6 - Chair Carole Richmond, Vice Chair Kento Azegami, Commissioner Tammy Adams, Commissioner Paula Ehlers, Commissioner Candi Millar and Commissioner Aaron Sauerhoff

Excused: 1 - Commissioner Rad Cunningham

Absent: 1 - Commissioner Travis Burns

1.B OTHERS PRESENT

City of Olympia Community Planning and Development staff:
Senior Planner Stacey Ray
Senior Planner Cari Hornbein
Senior Planner Joyce Phillips
Planning Manager Tim Smith

City of Olympia Public Works staff:
Transportation Planning Supervisor Sophie Stimson

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A 19-1125 Approval of November 18, 2019 Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

The following people spoke: Colleen Bradford, Judy Bardin, Barbara Bachu, Phyllis Booth, Jay Elder, Shanti Mai, Larry Dzieza, Ellen Dorfan, Bob Jacobs, Noah Martin, Bev Bassett, Laura Schleyer, Maggie Fleming, and Walt Jorgenson.

5. STAFF ANNOUNCEMENTS

Ms. Ray shared announcements and introduced Senior Planner Cari Hornbein as the new Planning Commission staff liaison beginning January 2020.

6. BUSINESS ITEMS

6.A 19-1107 House Bill 1923 Informational Briefing

Ms. Phillips shared information on House Bill 1923 and will return to the Planning Commission in early 2020 with further details.

The information was received.

6.B 19-1109 Transportation Master Plan Update

Ms. Stimson shared information and a PowerPoint on the Transportation Master Plan and the new Story Map featured on the City website. The Transportation Master Plan will go before Council for approval mid-year 2020.

The information was received.

6.C 19-1106 Briefing on Other Code Amendments Related to Proposed Amendment of the Downtown Design Guidelines

Ms. Phillips shared information and a PowerPoint on Title 18 code amendments related to the Draft Downtown Design Guidelines.

The information was received.

7. REPORTS

Commissioners reported on outside meetings attended.

8. OTHER TOPICS

Commissioners nominated, discussed and voted on new Officers for 2020.

Vice-Chair Azegami moved, seconded by Commissioner Millar, to approve the results of the election and appoint Candi Millar as Chair, Paula Ehlers as Vice-chair and Kento Azegami as Finance Chair. The motion passed unanimously.

9. ADJOURNMENT

The meeting was adjourned at 8:41 p.m.

Upcoming

The next regular Planning Commission meeting is January 13, 2020.