



Meeting Minutes

Finance Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, July 17, 2019

5:30 PM

**Hands on Children's Museum, Art
Studio, 414 Jefferson St NE,
Olympia**

1. CALL TO ORDER

Chair Cooper called the meeting to order at 5:34 p.m.

2. ROLL CALL

Present: 3 - Chair Jim Cooper, Committee member Jessica Bateman and
Committee member Lisa Parshley

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

5.A [19-0663](#) Approval of June 25, 2019 Finance Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [19-0657](#) Briefing on the Hands on Children's Museum

Hands on Children's Museum Board Executive Tim Madeley gave a briefing on the
Museum.

The discussion was completed.

6.B [19-0655](#) Budget Snapshot - Internal Controls

Fiscal Services Director Nanci Lien presented information on internal controls.

The information was provided.

6.C [19-0637](#) Homeless Response Funding and Expenditure Update

Programing and Planning Supervisor Amy Buckler and Home Fund Manager Cary Retlin

reported updated information on homelessness response funding and expenditures. It was suggested the presentation be summarized for the full City Council.

The report was received.

6.D [19-0219](#) Building Condition Assessment

Public Works General Services Director Meliss Maxfield shared a presentation on the Building Condition Assessment. It was suggested that the presentation be summarized for the full City Council.

The information was provided.

7. REPORTS AND UPDATES

Ms. Lien reported the City received a clean audit (called an "unqualified opinion") from the State Auditor's Office. She also reported the City received an audit finding due to a journal entry error; however, the mistake was corrected which allowed the City to receive the clean audit.

8. ADJOURNMENT

The meeting was adjourned at 7:41 p.m.