



# Meeting Minutes

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, March 19, 2019**

**5:30 PM**

**Council Chambers**

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### Study Session

#### 1. ROLL CALL

**Present:** 4 - Mayor Pro Tem Jessica Bateman, Councilmember Nathaniel Jones, Councilmember Lisa Parshley and Councilmember Renata Rollins

**Excused:** 3 - Mayor Cheryl Selby, Councilmember Jim Cooper and Councilmember Clark Gilman

#### 2. BUSINESS ITEM

##### 2.A [19-0221](#) Briefing on the Comprehensive Plan Action Plan

Administrative Services Director Debbie Sullivan introduced the topic and provided background for how the Office of Performance and Innovation was created to track progress on implementing the 20-year vision of the Comprehensive Plan Action Plan and tying actions to the budget.

Senior Planner Stacey Ray discussed the Community Indicator Dashboard and reviewed various metrics, focus areas, and priorities.

Ms. Sullivan outlined the performance management framework and work in progress to create a systematic process that all departments can implement to connect daily operations with the community's vision.

Public Works Director Rich Hoey spoke about Public Works being the first department to work in the Community Indicator Dashboard to work with data, measure it according to the community vision, and report out on it in a dashboard format to inform the public on the City's progress at any given time in implementing the Comprehensive Plan Action Plan.

Ms. Ray discussed internal operational dashboard components and highlighted the emergency response to homelessness as an example of how the City is working to create meaningful data to inform decision-making.

Ms. Sullivan spoke about plans for a 2019 community conversation. She recommended scheduling one or two conversations in June and asked for \$10,000 in Council Goal money to hire interns to help with the logistics and compile results.

Assistant City Manager Jay Burney discussed staff innovations to collect data and noted this is early in the learning process.

Councilmembers asked questions and commented on the presentation.

**The study session was completed.**

### **3. ADJOURNMENT**

The meeting adjourned at 6:40 p.m.