



# Meeting Minutes

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Heritage Commission  
Contact: Marygrace Goddu  
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**Wednesday, May 8, 2019**

**4:00 PM**

**Harbor House, Percival Landing**

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### Annual Retreat

#### 1. **CALL TO ORDER**

Commissioner Davies called the meeting to order at 4:07 p.m.

#### 2. **ROLL CALL**

Chair Kelly arrived at 4:20 p.m.

**Present:** 7 - Chair Kat Kelly, Commissioner Holly Davies, Commissioner Benjamin Helle, Commissioner Audrey Henley, Commissioner Rachel Newmann, Commissioner Gary Stedman and Commissioner Sheila Swalling

**Absent:** 2 - Commissioner Maurice Major and Commissioner Garner Miller

#### **OTHERS PRESENT**

City of Olympia Community Planning and Development staff:  
Historic Preservation Officer and Staff Liaison Marygrace Goddu  
Economic Development Director Mike Reid

City of Olympia Parks, Arts, and Recreation staff:  
Arts Manager Stephanie Johnson

#### 3. **APPROVAL OF AGENDA**

**The agenda was approved.**

#### 4. **BUSINESS ITEMS**

##### 4.A [19-0437](#) Presentation on Proposed City of Olympia Creative District

Mr. Reid and Ms. Johnson gave an informational briefing on the proposed City of Olympia creative district.

**The report was received.**

##### 4.B [19-0436](#) Review of 2019 Work Plan

Commissioners discussed the 2019 Work Plan and provided a handout.

**The discussion was completed.**

**4.C**     [19-0438](#)     Five-Year Work Plan Development

Commissioners discussed the development of the five-year work plan.

**The discussion was completed.**

**4.D**     [19-0439](#)     Approval of Commission Sub-committees and Sub-Committee  
Assignments

Commissioners discussed the assignments of future sub-committees.

**The decision was tabled.**

**5.     ADJOURNMENT**

The meeting adjourned at 7:55 p.m.