



Meeting Minutes

Civil Service Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Nicole Camus
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Tuesday, December 17, 2019

8:30 AM

Room 112

1. CALL TO ORDER

The meeting was called to order at 8:30 a.m.

1.A ROLL CALL

Present: 3 - Chair Linda Villegas Bremer, Commissioner Reiko Callner and
Commissioner Oscar Soule

OTHERS PRESENT

Fire Chief Mark John
Assistant Fire Chief Mike Buchanan
Fire Battalion Chief Greg Rightmier
Police Training Sergeant Dan Duncan
Senior HR Analyst Nicole Camus

2. APPROVAL OF AGENDA

The agenda was approved.

3. PUBLIC COMMENT - None

4. ANNOUNCEMENTS

Ms. Camus announced Lt. Rich Allen will be appointed to interim Deputy Police Chief effective January 1, 2020.

5. BUSINESS ITEMS

- 5.A** [19-1179](#) Approval of September 17, 2019 Civil Service Commission Meeting Minutes

The minutes were approved.

- 5.B** [19-1180](#) Approval of November 19, 2019 Civil Service Commission Meeting Minutes

The minutes were approved.

- 5.C** [19-1181](#) Approval of Entry Level Firefighter Paramedic Register

Ms. Camus explained initial eligibility lists were established with candidates who passed the Thurston County Medic One exam. These six candidates were invited to the Phase 1 suitability assessment. Of those six, all candidates participated in the phase 1 suitability assessment, and oral board. One candidate has successfully passed the Medic One exam, the PST CPAT and written, the phase one suitability assessment and the oral board. A couple of candidates may fulfill additional requirements and be brought forward in future meetings to be added to the register.

Four candidates were male and two were female. Five were White/Caucasian and one was Asian/Pacific Islander. The interview panel consisted of OFD Captain Randy Haines, OFD Lt. Dustin Howard, OFD Lt. Troy Churchwell, OFD Lt. Jeremy Fox, and FF/PM Kehlen Sachat.

One candidate passed the Thurston County Medic One exam, PST Written and CPAT, phase 1 suitability assessment and oral interview and has been placed on the register with a score of 93.5%

Commissioner Callner moved, seconded by Commissioner Soule, to approve certification of the Entry Level Firefighter Paramedic Register effective December 17, 2019. The motion carried by the following vote:

Aye: 3 - Chair Villegas Bremer, Commissioner Callner and Commissioner Soule

5.D [19-1182](#) Approval of Lateral Police Officer Register

Ms. Camus explained eight candidates were invited to the phase 1 suitability assessment. Two participated in the phase 1 suitability assessment, and one passed. One candidate was invited to oral interviews, participated, and passed the oral interviews.

Six candidates were male and two were female. Five were White/Caucasian, two were Asian/Pacific Islander, and one was American Indian/Alaskan Native. The interview panel consisted of OPD Officer Sean O'Brien, OPD Sergeant Paul Evers, and OPD Program Specialist Angela Johnson.

One candidate passed the phase 1 suitability assessment and the oral interview and has been placed on the register with a score of 89.5.

Commissioners discussed including community members on the interview panel.

Commissioner Soule moved, seconded by Commissioner Callner, to approve certification of the Lateral Police Officer Register effective December 17, 2019. The motion carried by the following vote:

Aye: 3 - Chair Villegas Bremer, Commissioner Callner and Commissioner Soule

6. REPORTS - None

7. OTHER TOPICS

Commissioners and staff discussed the impact homeless encampments have on the number of Fire Department calls.

8. ADJOURNMENT

The meeting was adjourned at 8:55 a.m.