



Meeting Minutes

Design Review Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Catherine McCoy
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Thursday, January 9, 2020

6:30 PM

Room 207

1. CALL TO ORDER

Chair Heinricher called the meeting to order at 6:30 p.m.

2. ROLL CALL

Present: 4 - Chair Jami Heinricher, Boardmember Bassim Kreem,
Boardmember Angela Rush and Boardmember Virginia
Sorrells, Boardmember Ingrid Gulden Boardmember Joseph S LaValle

Excused: 1 - Boardmember Robert Findlay

Absent: 1 - Boardmember Duane Edwards

2.A OTHERS PRESENT

Community Planning and Development Staff:
Associate Planner Catherine McCoy
Senior Planner Joyce Phillips

3. ANNOUNCEMENTS - None

4. BUSINESS ITEMS

**4.A [20-0004](#) Downtown Design Guidelines and Related Zoning Code Amendments -
Briefing**

Ms. Phillips briefed the Board on Chapters 3 and 4 of the draft Downtown Design Review Guidelines. The PowerPoint presentation included major steps to date, public meetings to date, and changes and updates relative to the current downtown design criteria. The Board asked several clarifying questions. Staff noted the *draft* new chapter in the Unified Development Code, Chapter 18.120, *Downtown Design Criteria*, will go to the Planning Commission for a public hearing next.

The discussion was completed.

5. OTHER TOPICS - None

6. ADJOURNMENT

The meeting adjourned at 8:00 p.m.

