



Meeting Minutes

Utility Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Eric Christensen
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Thursday, November 5, 2020

5:30 PM

Online via Zoom

1. CALL TO ORDER

Chair Buffo called the meeting to order at 5:30 p.m.

1.A ROLL CALL

Present: 9 - Chair Mike Buffo, Vice Chair Cullen Stephenson, Committee member Dennis Bloom, Committee member Michael Bradley, Committee member Donald Krug, Committee member Kristin Lamson, Committee member Arland Schneider, Committee member Eleanor (Pat) Vernon and Committee member Roger Wilson

1.B. STAFF PRESENT

UAC Liaison and Water Resources Director Eric Christensen
Engineering and Planning Supervisor Susan Clark

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

[20-0892](#) Approval of October 1, 2020 UAC Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS FROM UAC AND STAFF

Mr. Christensen provided the following updates:

Public Works operations crews continue to work at 100% capacity during the COVID-19 emergency. Office staff are teleworking from home.

Utility customer delinquencies continue to climb and amount to approximately \$1.1 million (accounts that are 31 days past due). Delinquencies include the fees collected for LOTT.

Utility revenues continue to come in based on projections, with Drinking Water and Wastewater slightly below projections at 6-7%. All utilities continue to operate in the black. The City's cost saving measures are helping.

The City continues with it's review of the 2021 budget, rates, GFCs and CFP with the Finance Committee and then approval by City Council in December.

All City facilities with electric accounts are now being powered with green power from Puget Sound Energy.

The City's General Government Committee extended all committee member terms by one year. This was done to alleviate the need for an advisory committee recruitment during the pandemic. Chair Buffo indicated he had planned to not ask for re-appointment when his term expired in March 2021. Mr. Christensen asked UAC members to email him if they intend to resign.

Mr. Christensen emailed the UAC a blank workplan request form. Requests for 2021-2022 workplan period are due by November 30. The UAC will review and discuss the draft workplan at the December 3 meeting.

6. BUSINESS ITEMS

[20-0900](#) Water System Plan Update Project Briefing

Ms. Clark provided a briefing on the Water System Plan update. The briefing also included information on the Risk and Resiliency Assessment. The UAC asked clarifying questions and thanked staff for the briefing.

The information was provided.

[20-0901](#) Sea Level Rise Response Planning Update

Mr. Christensen provided the briefing. UAC members asked clarifying questions and thanked staff for providing the briefing.

The information was provided.

7. ADJOURN

Chair Buffo adjourned the meeting at 6:31 p.m.

UPCOMING

The next UAC meeting is scheduled for Thursday, December 3, 2020 via Zoom.