



Meeting Minutes

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Wednesday, October 28, 2020

5:00 PM

Online and via phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_gjOewzxcQEiJ1r_ucwS-pQ

1. CALL TO ORDER

Chair Rollins called the meeting to order at 5:00 p.m.

2. ROLL CALL

Present: 3 - Chair Renata Rollins, Committee member Dani Madrone and Committee member Clark Gilman

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

- 5.A** [20-0860](#) Approval September 23, 2020 General Government Committee Meeting Minutes

The minutes were approved.

- 5.B** [20-0859](#) Approval October 5, 2020 General Government Committee Meeting Minutes

The minutes were approved.

- 5.C** [20-0858](#) Approval October 8, 2020 General Government Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

- 6.A** [20-0849](#) Downtown Ambassador Update

Economic Development Director Mike Reid and Ambassadors Katherine Trahan & Kevin Gerlich provided an update on the Downtown Ambassador Program. Committee

members asked clarifying questions.

The report was received.

6.B [20-0842](#) Parking and Business Improvement Area Advisory Board Update

Parking and Business Improvement Area (PBIA) Liaison Max DeJarnatt and PBIA Chair Danielle Ruse gave an update on the program and reviewed their upcoming budget. Committee members asked clarifying questions.

Committee member Madrone moved, seconded by Committee member Gilman, to approve the PBIA budget recommendation and forward to Council for approval. The motion carried by the following vote:

Aye: 3 - Chair Rollins, Committee member Madrone and Committee member Gilman

6.C [20-0852](#) Community Development Block Grant Coronavirus Response Fund Recommendation

Home Fund Program Manager Cary Retlin gave an overview of Community Block Grant Coronavirus Fund recommendation.

Committee member Gilman moved, seconded by Committee member Madrone, to approve the Community Development Block Grant Coronavirus (CDBG-CV) Fund recommendation and forward to Council for approval as recommended by the Finance Committee. The motion carried by the following vote:

Aye: 3 - Chair Rollins, Committee member Madrone and Committee member Gilman

7. REPORTS AND UPDATES

Strategic Communications Director Kellie Purce Braseth gave an update on the appointments to the Police Accountability Board. She also noted everyone on advisory committees has been notified their terms have been extended by a year. At the December General Government Committee meeting, she will present a plan on how to address current committee vacancies. Ms. Purce Braseth also discussed changes to the Council Guidelines that have been proposed. She noted there will be plans to discuss these at the upcoming Council retreat.

City Manager Jay Burney discussed preparations for the Council retreat. He noted several Councilmembers want to consider a different facilitator. Mr. Burney noted it is likely too late to do a search for a new one, but after the retreat in January he will gather recommendations for consideration for the mid-year retreat.

Committee member Gilman asked about the process to fill the Council position Mayor Pro Tem Bateman will be vacating in the beginning of next year. Ms. Purce Braseth noted she will be presenting options on a process at the November 17, 2020 City Council

meeting.

8. ADJOURNMENT

The meeting adjourned at 6:44 p.m.