



# Meeting Minutes

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Heritage Commission  
Contact: Marygrace Goddu  
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**Wednesday, January 22, 2020**

**6:30 PM**

**Room 207**

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**1. CALL TO ORDER**

Vice-Chair Davies called the meeting to order at 6:36 p.m.

**1.A ROLL CALL**

**Present:** 8 - Vice Chair Holly Davies, Commissioner Benjamin Helle,  
Commissioner Garner Miller, Commissioner Rachel Newmann,  
Commissioner Gary Stedman, Commissioner Sheila Swalling,  
Commissioner Andrea Pareigis and Commissioner Susan Rohrer

**Excused:** 1 - Commissioner Audrey Henley

**Absent:** 1 - Commissioner Maurice Major

**2. APPROVAL OF AGENDA**

Ms. Goddu requested Item 8 move before Item 7.C.

**The agenda was approved as amended.**

**3. APPROVAL OF MINUTES**

**3.A** [20-0084](#) Approval of October 23, 2019 and November 20, 2019 Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT - None**

**5. ANNOUNCEMENTS**

Ms. Goddu shared announcements.

**6. STAFF REPORT - INFORMATIONAL ITEMS**

Ms. Goddu reported on upcoming events.

**7. BUSINESS ITEMS**

**7.A** [20-0068](#) Approval of 2020 Meeting Dates

Commissioners discussed the proposed 2020 meeting dates and times.

**Vice-Chair Davies moved, seconded by Commissioner Garner, to adopt meeting dates as summarized and to change the meeting time to 6:00 p.m. The motion passed unanimously.**

**7.B**     [20-0078](#)     Heritage Commission Officers for 2020 - Nominations, Election

Commissioners discussed Chair nominations.

**Commissioner Rohrer moved, seconded by Commissioner Helle, to approve Holly Davies as Chair and Garner Miller as Vice-Chair. The motion passed unanimously.**

**7.C**     [20-0081](#)     Review Draft 2020 Work Plan

Commissioners discussed the draft 2020 Work Plan.

**The discussion was completed.**

**8.     COMMITTEE REPORTS**

**Heritage Review Committee:** Commissioner Garner reported on special tax valuations completed and the draft brochure on Historic Windows.

**Survey and Designation Committee:** Vice-Chair Davies and Commissioner Garner reported on the Governor Stevens district, a grant for consultant work, strategies for expanding/revising the Downtown district and the desire to address mid-century properties.

**Policy, Ordinance & Guidance Committee:** No report.

**Marketing, Outreach & Events Committee:** Commissioner Rohrer reported on Heritage Month events, Harbor Days involvement, the Black History month program on February 22 and the State Capitol event in August.

**9.     OTHER TOPICS - None**

**10.    ADJOURNMENT**

The meeting was adjourned at 8:50 p.m.

**Upcoming**

The next Heritage Commission meeting will be February 26, 2020.