



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cari Hornbein
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Monday, February 10, 2020

6:30 PM

Room 207

1. CALL TO ORDER

Chair Millar called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 6 - Chair Candi Millar, Vice Chair Paula Ehlers, Commissioner Kento Azegami, Commissioner Travis Burns, Commissioner Carole Richmond and Commissioner Aaron Sauerhoff

Excused: 2 - Commissioner Tammy Adams and Commissioner Rad Cunningham

1.B OTHERS PRESENT

City of Olympia Community Planning and Development Staff:
Senior Planner Cari Hornbein
Senior Planner Joyce Phillips
Economic Development Director Mike Reid

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [20-0143](#) Approval of January 27, 2020 Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT

The following people spoke about the Housing Options Code: Phyllis Booth and Bob Jacobs.

5. STAFF ANNOUNCEMENTS

Ms. Hornbein made announcements.

6. BUSINESS ITEMS

6.A [20-0127](#) Downtown Design Guidelines and Related Code Amendments - Public

Hearing

Ms. Phillips shared an informational PowerPoint presentation on the Downtown design guidelines and related code amendments.

The public hearing was opened at 7:13 p.m. Chris van Daalen spoke. The public hearing was closed at 7:18 p.m.

The Commission requested additional information from staff to be presented at the February 24 Planning Commission meeting under file 20-0175.

The public hearing was held and closed.

6.B [20-0135](#) EPA Brownfields Grant Update

Mr. Reid provided a briefing on the Environment Protection Agency (EPA) Brownfield Grant and handed out a flyer advertising an open house to be held on February 24, 2020.

The report was received.

6.C [20-0130](#) Preliminary 2020-2021 Planning Commission Work Plan

The following changes were recommended:

Item 3.3, Thurston Climate Mitigation Plan - address current best available science and consistency with county and state goals.

Item 3.6, Park Projects Briefing - include information regarding park master plans and use of the Greenprint tool.

Commissioner Ehlers moved, seconded by Commissioner Richmond, to recommend approval of the preliminary 2020-2021 Planning Commission Work Plan with the recommended changes. The motion passed unanimously.

7. REPORTS

Commissioners reported on outside meetings attended.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 8:37 p.m.