



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Cari Hornbein  
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**Monday, November 2, 2020**

**6:30 PM**

**Online and via phone**

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**Register to attend:**

[https://us02web.zoom.us/webinar/register/WN\\_XQXqP0FsRFOT1c1\\_oj\\_LSA](https://us02web.zoom.us/webinar/register/WN_XQXqP0FsRFOT1c1_oj_LSA)

### **1. CALL TO ORDER**

Chair Millar called the meeting to order at 6:30 p.m.

#### **1.A ROLL CALL**

**Present:** 7 - Chair Candi Millar, Vice Chair Paula Ehlers, Commissioner Tammy Adams, Commissioner Rad Cunningham, Commissioner Yen Huynh, Commissioner Carole Richmond and Commissioner Aaron Sauerhoff

**Excused:** 1 - Commissioner Kento Azegami

#### **1.B OTHERS PRESENT**

Community Planner & Development Staff:  
Senior Planner Cari Hornbein  
Senior Planner Joyce Phillips

### **2. APPROVAL OF AGENDA**

**The agenda was approved.**

### **3. APPROVAL OF MINUTES**

**3.A** [20-0889](#) Approval of August 24, 2020 Planning Commission Retreat Planning Subcommittee Meeting Minutes

**The minutes were approved.**

**3.B** [20-0890](#) Approval of October 13, 2020 Planning Commission Retreat Planning Subcommittee Meeting Minutes

**The minutes were approved.**

**3.C** [20-0891](#) Approval of October 19, 2020 Planning Commission Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Ms. Hornbein made announcements.

**6. BUSINESS ITEMS**

**6.A [20-0707](#) Housing Options Code Amendments - Recommendation**

**Commissioner Cunningham moved, seconded by Commissioner Huynh, to approve the recommendation with the following modifications:**

- 1. Increase the maximum size of accessory dwelling units (ADU's) to 850 square feet.**
- 2. Recommend the City review its use of the term multifamily and make changes, if necessary, to the Unified Development Code (OMC Title 18).**
- 3. Allow triplexes in the R 4-8 zone.**
- 4. Allow fourplexes in the R 4-8 and R 6-12 zones.**
- 5. Allow sixplexes in the R 6-12 zone.**

**The motion passed by the following vote:**

**Aye:** 5 - Chair Millar, Commissioner Adams, Commissioner Cunningham, Commissioner Huynh and Commissioner Sauerhoff

**Nay:** 2 - Vice Chair Ehlers and Commissioner Richmond

**Excused:** 1 - Commissioner Azegami

**6.B [20-0872](#) Housing Options Code Amendments - Draft Recommendation Letter**

**Commissioner Richmond moved, seconded by Commissioner Ehlers, to authorize the Chair and Vice-Chair to sign a recommendation letter to the City Council.**

**The motion passed unanimously.**

**6.C [20-0871](#) Shoreline Master Program Periodic Review - Briefing**

Ms. Phillips briefed the Commissioners.

**The information was received.**

**7. REPORTS - None**

**8. OTHER TOPICS - None**

**9. ADJOURNMENT**

The meeting was adjourned at 9:18 p.m.