



Meeting Minutes

Civil Service Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Nicole Camus
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Tuesday, June 16, 2020

8:30 AM

Online

Register to attend: <https://us02web.zoom.us/j/84886574364?pwd=bnI2MU9FemJrRzl5c3k2T0JLZHA4dz09>

1. CALL TO ORDER

Chair Villegas Bremer called the meeting to order at 8:30 a.m.

1.A ROLL CALL

Present: 3 - Chair Linda Villegas Bremer, Commissioner Reiko Callner and Commissioner Oscar Soule

OTHERS PRESENT

Human Resources Director/Chief Examiner Linnaea Jablonski
Senior Human Resources Analyst Nicole Camus
Fire Battalion Chief Greg Rightmier

2. APPROVAL OF AGENDA

The agenda was approved.

3. PUBLIC COMMENT - NONE

4. ANNOUNCEMENTS

Ms. Jablonski announced Human Resources has appointed Olivia Salazar De Breaux as the Inclusion and Equity Coordinator. Her work will be both within the organization and the community.

5. BUSINESS ITEMS

5.A [20-0489](#) Approval of March 18, 2020 Civil Service Commission Meeting Minutes

The minutes were approved.

5.B [20-0490](#) Approval of May 19, 2020 Civil Service Commission Meeting Minutes

The minutes were approved.

5.C [20-0491](#) Approval of Promotional Captain - Medical Services Officer Register

Mr. Rightmier explained the position will fill a vital role in the department as a leader in emergency medicine. He explained the process was administered by Public Safety Selection through a Supervisory Skills Assessment. Five dimensions were evaluated: critical thinking, judgment, oral communication, decision making, and delegation and control. Two candidates completed the assessment and are on the register.

Commissioner Soule moved, seconded by Commissioner Callner, to approve the promotional register for Captain - Medical Services Officer. The motion carried by the following vote:

Aye: 3 - Chair Villegas Bremer, Commissioner Callner and Commissioner Soule

5.D [20-0492](#) Removal of Name from Entry Level Police Officer Register

Commissioner Callner expressed appreciation to Sgt. Duncan and the Department for their work conducting background investigations. She encouraged the department to publicize the amount of effort that goes into screening of applicants in the Department.

The information was received.

6. REPORTS

Ms. Camus reported Keith Stahley has been appointed to Assistant City Manager and Leonard Bauer has been appointed to Community Planning and Development Director.

7. OTHER TOPICS - NONE**8. ADJOURNMENT**

The meeting was adjourned at 8:50 a.m.