



# Meeting Minutes

## Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Contact: Eric Christensen  
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**Thursday, March 4, 2021**

**5:30 PM**

**Online via Zoom**

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### 1.A. ROLL CALL

**Present:** 8 - Chair Mike Buffo, Vice Chair Dennis Bloom, Committee member Michael Bradley, Committee member Donald Krug, Committee member Kristin Lamson, Committee member Arland Schneider, Committee member Eleanor (Pat) Vernon and Committee member Roger Wilson

**Absent:** 1 - Chair Cullen Stephenson

### 1.B. STAFF PRESENT

Water Resources Director/Staff Liaison Eric Christensen  
Waste ReSources Director Gary Franks  
Surface Water Quality Planner Jeremy Graham

### 2. APPROVAL OF AGENDA

The agenda was approved.

### 3. APPROVAL OF MINUTES

[21-0214](#) Approval of February 4, 2021 UAC Meeting Minutes

The minutes were approved.

### 4. PUBLIC COMMENT - None

### 5. ANNOUNCEMENTS FROM UAC AND STAFF

Mr. Christensen provided the following updates:

City advisory committee members will receive a stipend for meeting attendance beginning April 1. A packet will be emailed to committee members that includes forms that must be filled out by June 1. Stipend payments will be issued quarterly.

The UAC's workplan was finalized and will go to the General Government Committee March 24 at 5:30 p.m. Chair Buffo will attend the meeting to present the workplan and meet with the General Government Committee for their annual meeting with the advisory

committee chairs.

Tonight is Chair Buffo's last UAC meeting. The UAC signed an E-card and a gift will arrive to him through the mail. Mr. Christensen and the UAC members thanked him for his service as a very thoughtful and capable committee member and chair.

The UAC Chair and Vice Chair will need to review two applications to fill the Chair Buffo's vacant seat. The screening information/recommendation is due to the General Government Committee by April 5.

The UAC approved and finalized the letter of support for the Deschutes Watershed Plan approval.

Provided updates on utility projects.

City maintenance and operations staff continue to operate under the public health emergency while following CDC health guidelines. City office staff are teleworking.

## 6. BUSINESS ITEMS

### [21-0218](#) NPDES Annual Report

Mr. Graham provided a briefing on the City's compliance with the State's National Pollution Discharge and Elimination System (NPDES) Municipal Phase II Stormwater Permit. The Department of Ecology is the state agency that oversees the City of Olympia's compliance with the permit. Olympia is a Phase II permittee (based on population size). Staff also presented the City's Stormwater Management Program Plan (SWMP) for the UAC's review.

The Committee was supportive of staff submitting the NPDES annual report and SWMP to the Department of Ecology.

**The report was received.**

### [21-0219](#) Utilities Scope of Services Updates

Staff presented information on the scope of services for the Water Resources utilities including programs, staffing and infrastructure.

**The discussion was completed.**

### [21-0220](#) Utilities Financial Updates

Staff presented a briefing on current finances for the City's waste resources, drinking water, storm and surface water, and wastewater utilities.

**The discussion was completed.**

**7. ADJOURN**

The meeting was adjourned.

**UPCOMING**

Next Meeting will be April 1, 2021 via Zoom