



# Meeting Minutes

## Parks and Recreation Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Laura Keenan  
360.570.5855

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**Thursday, June 17, 2021**

**6:00 PM**

**Phone and Online**

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**Register to attend:**

**[https://us02web.zoom.us/webinar/register/WN\\_hbrLe3WqRf-n3LOKIBpgbQ](https://us02web.zoom.us/webinar/register/WN_hbrLe3WqRf-n3LOKIBpgbQ)**

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**1.A ROLL CALL**

**Present:** 8 - Vice Chair Brock Milliarn, Committee member Brent Barnes, Committee member Barbara Benson, Committee member Spence Cearns, Committee member Kyle Guzlas, Committee member Kim Murillo, Committee member Tiffany Sandy and Committee member Alecia Johnson

**Absent:** 1 - Chair Maria Ruth

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

- 3.A** [21-0534](#) Approval of April 15, 2021 Parks and Recreation Advisory Committee Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT**

Bob Jacobs spoke.

**5. ANNOUNCEMENTS**

Director Paul Simmons and Councilmember Rollins updated the Committee on the status of the Yelm Highway Community Park Master Plan.

The Committee welcomed new member Alicia Johnson.

Mr. Turlove requested Committee members return their stipend forms and made announcements.

## 6. BUSINESS ITEMS

### 6.A [21-0592](#) Inclusivity in Parks

Ms. Gessley-Gayman gave a presentation on inclusivity in parks and the partnership between the Department and the South Sound Parent to Parent group.

**The discussion was completed.**

### 6.B [21-0585](#) Regional Aquatic Facility Concept Designs

Mr. Simmons gave a presentation on the Regional Aquatic Facility concept designs.

**The report was received.**

### 6.C [21-0591](#) PARC Foundation Memorandum of Understanding (MOU)

Mr. Simmons briefed the Committee on a new model for the PARC Foundation that includes a paid director and an associated Memorandum of Understanding (MOU).

**The Committee unanimously approved the proposed MOU.**

### 6.D [21-0588](#) Discussion of Possible Donation Policy Revisions Pertaining to Memorials

Mr. Turlove gave a presentation on memorial donations in parks and solicited PRAC's feedback on potential changes to the memorial donation policy. The Committee did not make a formal recommendation, but the general consensus was that if the City is to continue allowing memorial recognition, it should be in the form of a very small plaque or a name etched into the bench itself. Plaques on the ground should be avoided as this makes for a more "cemetery-like" atmosphere.

**The discussion was completed.**

### 6.E [21-0587](#) Undeveloped Park Development Prioritization GIS Tool

Mr. Turlove gave a presentation on the Department's recent GIS equity analysis completed as part of the Parks, Arts and Recreation Plan update.

**The report was received.**

## 7. REPORTS

Committee member Benson and Vice Chair Milliern gave an update on the Olympia Metropolitan Park District's May 5, 2021 meeting.

Committee members Barnes and Sandy gave an update on the Aquatic Center Feasibility Study.

**8. QUESTIONS OF STAFF AND FUTURE AGENDA ITEMS**

Mr. Turlove asked the Committee if they would prefer to continue meeting via Zoom or would like to resume meeting in person. The Committee unanimously chose to resume meeting in person.

**9. ADJOURNMENT**

The meeting adjourned at 8:15 p.m.