



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Cari Hornbein  
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**Monday, July 19, 2021**

**6:30 PM**

**Online and via phone:**

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**1. CALL TO ORDER**

Chair Millar called the meeting to order at 6:33 p.m.

**1.A ROLL CALL**

**Present:** 7 - Chair Candi Millar, Vice Chair Aaron Sauerhoff, Commissioner Rad Cunningham, Commissioner Carole Richmond, Commissioner Zainab Nejati, Commissioner Tracey Carlos and Commissioner Greg Quetin

**Excused:** 2 - Commissioner Paula Ehlers and Commissioner Tammy Adams

**1.B OTHERS PRESENT**

Community Planning and Development Staff:  
Senior Planner Cari Hornbein  
Principal Planner Joyce Phillips

**2. APPROVAL OF AGENDA**

Add a discussion regarding the Capital Facilities Plan process under "Other Topics".

**The agenda was approved as amended.**

**3. APPROVAL OF MINUTES**

**3.A** [21-0717](#) Approval of June 21, 2021 Planning Commission Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT**

The following people spoke: Robert Vadas and John Newman.

**5. STAFF ANNOUNCEMENTS**

Ms. Hornbein shared announcements.

**6. BUSINESS ITEMS**

**6.A**     [21-0607](#)     Recreational Vehicle Parks in the Urban Waterfront Zoning District - Public Hearing

Ms. Hornbein shared a Powerpoint presentation and handout regarding Recreational Vehicles Parks in the Urban Waterfront Zoning District.

Chair Millar opened the Public Hearing at 7:26 p.m.

No Public Testimony was heard.

Chair Millar closed the Public Hearing at 7:30 p.m.

**Deliberations were started and will continue August 2, 2021.**

**6.B**     [21-0712](#)     Introduction to Capital Facilities Planning - Briefing

Ms. Phillips shared a Powerpoint presentation regarding the Introduction to Capital Facilities Planning.

**The information was received.**

**7.        REPORTS**

Ms. Hornbein announced the agenda for the August 2, 2021 Planning Commission meeting.

Commissioner Cunningham reported he attended a workshop on the Climate Justice Mural Project.

Commissioner Richmond reported she attended the Land Use and Environment Committee meeting where farmland preservation within City limits was discussed.

**8.        OTHER TOPICS**

Commissioners discussed this year's process for reviewing and developing a recommendation on the Capital Facilities Plan (CFP). Vice Chair Sauerhoff and Commissioner Quetin volunteered to serve on the Finance Subcommittee, which will be chaired by Commissioner Cunningham. The Subcommittee will review the Draft CFP when it becomes available, identify questions that could be answered by City staff involved in preparation of the CFP and develop a draft recommendation letter for consideration by the full Commission.

**9.        ADJOURNMENT**

The meeting adjourned at 8:30 p.m.