



Meeting Minutes

Civil Service Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Nicole Camus
360.753.8213

Wednesday, June 30, 2021

8:30 AM

[https://us02web.zoom.us/j/81614799543?](https://us02web.zoom.us/j/81614799543?pwd=b0hPMctKR1JQWTdlekpIR3k0THk5Zz09)
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Special Meeting

1. CALL TO ORDER

The meeting was called to order at 8:30 a.m.

1.A ROLL CALL

Present: 3 - Commissioner Reiko Callner, Commissioner Oscar Soule and Chair Linda Villegas Bremer

OTHERS PRESENT

Nicole Camus - Human Resources
Deputy Police Chief Rich Allen

2. APPROVAL OF AGENDA

The Agenda was approved.

3. PUBLIC COMMENT - NONE

4. ANNOUNCEMENTS - NONE

5. BUSINESS ITEMS

5.A [21-0666](#) Approval of Promotional Police Sergeant Register

Ms. Camus reported the testing process included a candidate orientation, assessor preparation, exercises including a written test, work performance rating, administrative scenarios, citizen meeting, employee mediation, and practical scenarios. The exam was completed in two days and measured eight dimensions of the police sergeant position, which were selected based on a task analysis and survey of incumbents and police department leadership.

The assessors included Lieutenant Courtney Stewart, WSP; Sergeant Ruben Mancillas

TCSO; Sergeant David Claridge TCSO; Raymond Jacquette, Business Owner.
Six candidates passed all phases of the exam and have been placed on the register for approval. Final ranking scores are 95.5-75.00.

Commissioner Soule moved, seconded by Commissioner Callner, to approve the Promotional Police Sergeant Register. The motion carried as follows:

Aye: 3 - Commissioner Callner, Commissioner Soule and Chair Villegas
Bremer

6. REPORTS - NONE

7. OTHER TOPICS - NONE

8. ADJOURNMENT

The meeting was adjourned at 8:40 a.m.