



# Meeting Minutes - Final

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Cari Hornbein  
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**Monday, October 18, 2021**

**6:30 PM**

**Online and via phone:**

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**1. CALL TO ORDER**

Vice Chair Sauerhoff called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

**Present:** 8 - Vice Chair Aaron Sauerhoff, Commissioner Paula Ehlers,  
Commissioner Tammy Adams, Commissioner Rad Cunningham,  
Commissioner Carole Richmond, Commissioner Zainab Nejati,  
Commissioner Tracey Carlos and Commissioner Greg Quetin

**Excused:** 1 - Chair Candi Millar

**1.B OTHERS PRESENT**

Community Planning and Development Staff:  
Senior Planner Cari Hornbein  
Principal Planner Joyce Phillips

Public Works Transportation Planning Supervisor Sophie Stimson

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A** [21-0997](#) Approval of October 04, 2021 Planning Commission Meeting Minutes

**Attachments:** [10042021 Minutes\\_Draft](#)

**The minutes were approved.**

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Ms. Hornbein shared announcements.

**6. BUSINESS ITEMS****6.A**     [21-0974](#)     Martin Way Corridor Study

**Attachments:**     [TRPC's website for the study](#)

Ms. Stimson shared a PowerPoint presentation regarding the Martin Way study.

**The information was received.**

**6.B**     [21-0986](#)     Text Amendments to Title 18, Unified Development Code - Public Hearing

**Attachments:**     [Draft Amendments](#)

Ms. Phillips shared a PowerPoint presentation regarding the text amendments to Title 18, Unified Development Code.

Vice Chair Sauerhoff opened the Public Hearing at 7:49 p.m.

No public testimony was heard.

Vice Chair Sauerhoff closed the Public Hearing at 7:50 p.m.

**Commissioner Ehlers moved, seconded by Commissioner Carlos to accept the proposed amendment to Title 18 and forward to City Council. The vote carried as follows:**

**Aye:**            7 - Vice Chair Sauerhoff, Commissioner Ehlers, Commissioner Adams, Commissioner Cunningham, Commissioner Richmond, Commissioner Carlos and Commissioner Quetin

**Excused:**    1 - Chair Millar

**Abstained:** 1 - Commissioner Nejati

**7. REPORTS - None**

**8. OTHER TOPICS**

Ms. Hornbein discussed the upcoming interview panel for the Neighborhood Centers project and asked for volunteers. Commissioners Adams, Carlos and Richmond volunteered.

Commissioner Cunningham asked about FEMA's grant funding and emergency planning.

Ms. Phillips asked for a volunteer to attend the October 21, 2021 Land Use and Environment Committee meeting, to share the Planning Commission's perspective on its recommendation for the 2021 Comprehensive Plan amendments. Commissioners Richmond and Quetin volunteered.

**9. ADJOURNMENT**

The meeting adjourned at 8:14 p.m.