



Meeting Minutes - Final

PBIA Advisory Board

City Hall
601 4th Avenue E
Olympia WA 98501

Contact: Max DeJarnatt
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Wednesday, October 27, 2021

6:30 PM

Online and via phone:

1. CALL TO ORDER

The meeting was called to order at 6:37 p.m.

1.A ROLL CALL

Present: 9 - Chair Danielle Ruse, Boardmember Konrad Bruns, Boardmember Jacob David, Boardmember Janis Dean, Boardmember Anne Gavzer, Vice Chair Melissa Hammond, Boardmember Oliver Stormshak, Boardmember Shannon Tiegs and Boardmember Jamie Vulva

Absent: 4 - Boardmember Johnny Atlas, Boardmember Heather Chambers, Boardmember Alana Carr and Boardmember David Rauh

1.B OTHERS PRESENT

Program and Planning Supervisor Amy Buckler

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [21-1038](#) Approval of September 22, 2021 PBIA Advisory Committee Meeting Minutes

Attachments: [09222021 Minutes Draft](#)

The minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Buckler shared announcements.

6. BUSINESS ITEMS

6.A [21-1039](#) Holiday Lighting

Chair Ruse, Ms. Buckler and Mr. DeJarnatt shared a handout regarding the Downtown Holiday decor proposal.

Boardmember Tiegs moved, seconded by boardmember Dean to approve \$7000 for lighting projects. The vote carried as follows:

Aye: 6 - Chair Ruse, Boardmember Bruns, Boardmember Dean, Vice Chair Hammond, Boardmember Stormshak and Boardmember Tiegs

Nay: 2 - Boardmember David and Boardmember Vulva

Absent: 4 - Boardmember Atlas, Boardmember Chambers, Boardmember Carr and Boardmember Rauh

Abstained: 1 - Boardmember Gavzer

6.B [21-1035](#) Formation of a Nomination Committee for Upcoming Elections

Attachments: [PBI Code 3.62](#)
 [PBI Bylaws \(link - PDF\)](#)

Mr. DeJarnatt and Boardmember Hammond shared information regarding the formation of a nomination committee for the upcoming elections. Boardmembers David, Hammond and Stormshak volunteered.

The discussion was held and closed.

6.C [21-1036](#) Finalize the 2022 Budget

Attachments: [PBI 2021 Budget v Actual](#)
 [DRAFT 2022 Budget](#)

Mr. DeJarnatt shared information regarding the finalization of the 2022 budget.

Boardmember Tiegs moved, seconded by Chair Ruse to approve the 2022 budget as amended. The motion passed unanimously.

7. REPORTS

Chair Ruse reported on the Salmon Art Tour.

8. OTHER TOPICS

8.A [21-1041](#) Round Table Discussion - None

The board held a discussion regarding Downtown safety issues.

9. ADJOURNMENT

The meeting adjourned at 8:08 p.m.