



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Cari Hornbein  
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**Monday, November 15, 2021**

**6:30 PM**

**Online & via phone**

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**1. CALL TO ORDER**

Vice Chair Sauerhoff called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

**Present:** 8 - Vice Chair Aaron Sauerhoff, Commissioner Paula Ehlers,  
Commissioner Tammy Adams, Commissioner Rad Cunningham,  
Commissioner Carole Richmond, Commissioner Zainab Nejati,  
Commissioner Tracey Carlos and Commissioner Greg Quetin

**Excused:** 1 - Chair Candi Millar

**1.B OTHERS PRESENT**

Community Planning and Development staff:  
Senior Planner Cari Hornbein  
Principal Planner Joyce Phillips

City Manager's Office:  
Climate Program Manager Dr. Pamela Braff

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** [21-1099](#) Approval of November 01, 2021 Planning Commission Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Ms. Phillips shared announcements.

**6. BUSINESS ITEMS**

**6.A**     [21-1071](#)            Climate Mitigation Plan Update

Dr. Braff shared a PowerPoint presentation regarding the Climate Mitigation Plan Update.

**The information was received.**

**6.B**     [21-1077](#)            Urban Waterfront Code Amendments Public Hearing

Ms. Hornbein shared information regarding the Urban Waterfront Code Amendments.

Vice Chair Sauerhoff opened the Public Hearing at 7:49 p.m.

The following people spoke: Charlotte Pearsons

The Public Hearing closed at 8:01 p.m.

Commissioners agreed to accept written comments through 5:00 p.m. on Friday, November 19, 2021.

**The Public Hearing was held and closed.**

**7.        REPORTS**

Commissioner Ehlers announced the next meeting will be her last as she is resigning from the Planning Commission at the end of this year.

**8.        OTHER TOPICS**

Ms. Phillips summarized the roles and responsibilities of the Chair and Vice Chair positions. Commissioners decided to wait until the next meeting for nominations.

**9.        ADJOURNMENT**

The meeting adjourned at 8:36 p.m.