



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8244

## Utility Advisory Committee

### Utility Advisory Committee Work Plan

**Agenda Date:** 5/21/2020  
**Agenda Item Number:**  
**File Number:**20-0394

---

**Type:** recommendation **Version:** 1 **Status:** Passed

---

**Title**

Utility Advisory Committee Work Plan

**Recommended Action**

Update and approve the UAC Draft Work Plan for 2020-2021

**Report**

**Issue:**

Whether to approve the updated draft UAC Work Plan

**Staff Contact:**

Eric Christensen, Water Resources Director, 360.570.3741

**Background and Analysis:**

Work Plan Development

City advisory committees review and forward their recommended work plan items to the City's General Government committee each year. Advisory committee work plans cover the upcoming April 2020 to March 2021 time period. The UAC finalized a work plan in February 2020 and staff forwarded it to the General Government Committee for discussion and approval.

However, due to the COVID-19 emergency, the March General Government Committee, slated to approve the advisory committee work plans, was cancelled. Additionally, all advisory committee meetings since that time have been cancelled. As a result, the General Government Committee is requesting all advisory committees to revisit their work plans, try to reschedule work plan items missed due to meeting cancelations, and identify how work plan items fit into the following three-tiered approach:

**TIER 1:** Any new work plan items that relate or seize on opportunities and/or learnings related to the COVID-19 emergency.

**TIER 2:** Any items currently on the work plan that support the City's recovery from the COVID-19 emergency

**TIER 3:** Any items that are critical to advancing City Council priorities, as follows:

- Homeless Response Plan/Implementation

- Regional Climate Mitigation Plan
- Transportation Master Plan
- Parks Plan
- Yelm Highway Master Plan
- SE Annexation
- Housing Options (1923)
- Fire Regionalization
- Economic Development
- And other City management plans, including utility plans and the Capital Facilities Plan

Attached is a revised work plan in which utility staff have attempted to address the General Government Committee's request. The UAC needs to review the revised work plan and, if needed, make further revisions. A motion will be needed to approve the revised work plan. After UAC approval of the work plan, Staff will forward it to the General Government Committee. Chair Mike Buffo will attend the June 10, 2020 General Government Committee meeting to represent the UAC in the work plan discussions.

**Attachment:**

Revised Draft 2020-2021 UAC Work Plan