



Planning Commission

Planning Commission Candidate Screening and Recommendation

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Title

Planning Commission Candidate Screening and Recommendation

Recommended Action

Move to approve candidates to be interviewed by the General Government Committee for vacant Planning Commission positions.

Report

Issue:

Whether to forward to the General Government Committee candidates to be interviewed for vacant Planning Commission positions.

Staff Contact:

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Presenter(s):

Cari Hornbein, Senior Planner, Community Planning and Development

Background and Analysis:

The City Council would like city advisory committees to help identify candidates to interview for vacant positions. The General Government Committee has asked that committee members screen applications and forward a recommendation on those to be interviewed.

Three applications were received during the recruitment period that ended on February 25. Since there are three vacancies to be filled, Commissioners are being requested to:

- Review the three applications (Attachment A);
- Rank the applications based on the evaluation matrix developed by the General Government Committee (Attachment B); and
- Develop a recommendation to the General Government Committee. Interviews are tentatively scheduled for April 27, with City Council approval on May 11.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Recommend to the General Government Committee that all three applicants be interviewed for the vacant positions.
2. Recommend to the General Government Committee that additional recruitment be conducted to increase the applicant pool.

Financial Impact:

There is no financial impact to the Commission participating in the screening process.

Attachments:

Planning Commission Candidate Applications
Evaluation Matrix