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City Council

Approval of the Proposed Agenda, Location, and Facilitator for the Mid-Year City Council Retreat

Agenda Date: 6/8/2021
Agenda Item Number: 6.A
File Number: 21-0578

Type: decision **Version:** 1 **Status:** Passed

Title

Approval of the Proposed Agenda, Location, and Facilitator for the Mid-Year City Council Retreat

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve the upcoming mid-year retreat details including location, agenda, and facilitator.

Report

Issue:

Whether to approve the recommendations for the location, agenda, and facilitator for the mid-year retreat.

Staff Contact:

Jay Burney, City Manager, 360.753.8740

Presenter(s):

Jay Burney, City Manager

Background and Analysis:

The Council holds a mid-year retreat to address timely issues, review progress on major initiatives, and check-in on other matters as determined by the City Council.

At its January 2021 retreat, the City Council set Saturday, June 12 as the date for their mid-year retreat. Typically, only one day, it is proposed that this year's mid-year retreat be extended to span both Friday, June 11 and Saturday, June 12 to cover the breadth of topics the Council would like to discuss. Due to the continuing pandemic, it is suggested that the retreat take place in Council Chambers with Councilmembers and staff attending in person and the public to attend virtually in a hybrid format using Zoom.

It is recommended that Nancy Campbell facilitate the two-day retreat. The suggested agenda topics are Equity Training, updates to the City Council Guidebook, findings from the recent Community Survey, meeting structure and relationship building.

Neighborhood/Community Interests (if known):

The mid-year retreat is a time for the City Council to reflect on the progress of work they planned at their January retreat, discuss priorities and receive updates from staff on City initiatives. The topics on the agenda reflect issues, priorities and work methods that give insight on how the City Council is working to make progress on issues of importance to the community.

Options:

1. Approve the time, date, facilitator, agenda and location of the mid-year retreat.
2. Make changes to the time, date, location, facilitator, agenda or location of the mid-year retreat.
3. Do not approve the time, date, location, facilitator, agenda or location of the mid-year retreat.

Financial Impact:

Cost for the facilitator is estimated between \$4,000 - 7,000 depending on agreed meeting format.

Attachments:

Draft Retreat Agenda