



## City Council

### Approval of a Resolution Authorizing an Increase in City Staffing by One Full-Time Equivalent for a Master Mechanic for the Fire Department

**Agenda Date:** 12/7/2021  
**Agenda Item Number:** 4.B  
**File Number:**21-1094

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**Type:** resolution **Version:** 1 **Status:** Passed

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#### **Title**

Approval of a Resolution Authorizing an Increase in City Staffing by One Full-Time Equivalent for a Master Mechanic for the Fire Department

#### **Recommended Action**

##### **Committee Recommendation:**

Not referred to a committee.

##### **City Manager Recommendation:**

Move to approve a Resolution increasing City staffing by one full-time equivalent (FTE) for a Master Mechanic for the Fire Department.

#### **Report**

##### **Issue:**

Whether to approve a Resolution to increase City staffing by one full-time equivalent (FTE) for a Master Mechanic for the Fire Department.

##### **Staff Contact:**

Mark John, Fire Chief, 360.753.8466  
Toby Levens, Fire Supervisor III, 360.753.8431

##### **Presenter(s):**

None - Consent Calendar Item

#### **Background and Analysis:**

The Olympia Fire Department (OFD) would like to increase staffing by one full-time equivalent (FTE) for a Master Mechanic. Each Master Mechanic adds over 1,500 hours per year in production to the OFD Vehicle Repair Facility (VRF). The additional production hours will allow for a higher completion percentage of regularly scheduled maintenance on OFD's and Fire Customer's emergency vehicles.

Two additional fire departments, Mason County Fire District 4 and Mason County Fire District 11,

have requested service contracts to provide regular repair and maintenance service to their fleet of emergency vehicles. The estimated revenue to be billed by hiring a new Master Mechanic is approximately \$225,400. The projected expense for the Master Mechanic is \$118,840, which includes salary, benefits, and uniform clothing. This position will be included in the 2022 Operating Budget.

**Neighborhood/Community Interests (if known):**

Responding rapidly, with highly trained professionals to mitigate emergencies for the community is the primary mission of the Fire Department.

**Options:**

1. Approve the resolution increasing City staffing by 1.0 FTE to add a Master Mechanic position
2. Do not approve the resolution increasing City staffing by 1.0 FTE to add a Master Mechanic position. The Fire Department will not bring in the additional revenue from the two new customer contracts or additional billable hours for existing customers and will not benefit by having additional Mechanic hours available to work on Department vehicles.
3. Consider the Resolution at another time.

**Financial Impact:**

The overall cost to the City in 2022 for the additional position is estimated to be \$118,840, and the revenue is estimated at \$225,400. The 2022 Operating Budget will include both the revenue and expenses for the new position and will be allocated through the first quarter budget amendments.

**Attachments:**

Resolution