



City Council

Approval of a Resolution Authorizing a Contract Amendment to the Low-Income Housing Institute Contract Related to the Operations of Hope Village

Agenda Date: 4/25/2022
Agenda Item Number: 4.D
File Number:22-0357

Type: resolution **Version:** 1 **Status:** Passed

Title

Approval of a Resolution Authorizing a Contract Amendment to the Low-Income Housing Institute Contract Related to the Operations of Hope Village

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve the Resolution authorizing an amendment to the current funding agreement with the Low-Income Housing Institute related to the operations of Hope Village.

Report

Issue:

Whether to approve the resolution authorizing an amendment to the funding agreement with the Low-Income Housing Institute related to operations of Hope Village.

Staff Contact:

Christa Lenssen, Housing Program Specialist, City's Manager's Office, 360.570.3762

Presenter(s):

None - Consent Calendar Item

Background and Analysis:

The City of Olympia has a funding agreement with the Low-Income Housing Institute (LIHI) to provide site and case management services at the Plum Street Village tiny house project and at the Hope Village tiny house project. The Hope Village tiny house project was constructed in response to a rise in homelessness and has been hosted by Westminster Presbyterian Church since 2019. Eight homes are hosted onsite. LIHI allocates a .5 FTE case manager and limited operations expenses (client assistance fund, mileage, etc) to provide services at Hope Village. Westminster Presbyterian Church employs a part-time Village Coordinator, who works in collaboration with LIHI staff to address

resident and village needs.

Both LIHI and Westminster Presbyterian Church would like to terminate LIHI's services at Hope Village. A new community partner has been selected to provide services at the site.

The current funding agreement with LIHI has been amended to reflect the reduction in services provided by LIHI at Hope Village. The funding and scope of work for LIHI's operation of Plum Street Village remains unchanged. LIHI's services at Hope Village will end on April 30, 2022.

Neighborhood/Community Interests (if known):

There is significant public interest in homelessness and the City's homeless response efforts.

There is expected to be little community impact by the transition of services from LIHI to a new community services provider. Meetings have taken place between both service providers and are scheduled to take place with Westminster Presbyterian Church to ease this transition.

Options:

1. Move to approve the resolution authorizing an amendment to the funding agreement with the Low-Income Housing Institute.
2. Modify the amendment to the funding agreement before approving.
3. Do not approve the amendment to the funding agreement with the Low-Income Housing Institute or direct staff to take other action. (This action would impact the transition of services to the new service provider).

Financial Impact:

The City of Olympia has reduced the funding agreement with the Low-Income Housing Institute by \$102,569 to reflect the termination of services at Hope Village. Funding for staff salaries and benefits will be reduced by \$92,244. Other operational expenses (mileage, client assistance funds) will be reduced by \$1,000. The funding agreement with LIHI allows a 10% administrative fee intended for reimbursement of advertising and hiring, background checks, insurance, program support and other expenses related to operations of Plum Street Village and Hope Village. The administrative fee has been amended from a current annual maximum of \$50,757 to an updated annual maximum of \$41,432.

Attachments:

Resolution
Agreement