



## City Council

### Approval of the Proposed Agenda, Location, and Facilitator for the Mid-Year City Council Retreat

**Agenda Date:** 6/7/2022  
**Agenda Item Number:** 6.C  
**File Number:** 22-0565

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**Type:** decision **Version:** 1 **Status:** Passed

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#### **Title**

Approval of the Proposed Agenda, Location, and Facilitator for the Mid-Year City Council Retreat

#### **Recommended Action**

##### **Committee Recommendation:**

Not referred to a committee.

##### **City Manager Recommendation:**

Move to approve the upcoming mid-year retreat details including location, agenda, and facilitator.

#### **Report**

##### **Issue:**

Whether to approve the recommendations for the location, agenda, and facilitator for the mid-year retreat.

##### **Staff Contact:**

Jay Burney, City Manager, 360.753.8740

##### **Presenter(s):**

Jay Burney, City Manager

#### **Background and Analysis:**

The Council holds a mid-year retreat to address timely issues, review progress on major initiatives, and check-in on other matters as determined by the City Council.

At its January 2022 retreat, the City Council set Saturday, June 18 as the date for their mid-year retreat. It is suggested that the retreat take place in Council Chambers.

It is recommended that Meg Winch of Communications Resources Northwest facilitate the retreat. The suggested agenda topics are long term financial strategy; priority projects review; Communications plan update and Council relationship dynamics.

#### **Neighborhood/Community Interests (if known):**

The mid-year retreat is a time for the City Council to reflect on the progress of work they planned at their January retreat, discuss priorities and receive updates from staff on City initiatives. The topics on the agenda reflect issues, priorities and work methods that give insight on how the City Council is working to make progress on issues of importance to the community.

**Options:**

1. Approve the time, date, facilitator, agenda and location of the mid-year retreat.
2. Make changes to the time, date, location, facilitator, agenda or location of the mid-year retreat.
3. Do not approve the time, date, location, facilitator, agenda or location of the mid-year retreat.

**Financial Impact:**

Cost for the facilitator is estimated between \$4,000 - 7,000 depending on agreed meeting format.

**Attachments:**

Draft Retreat Agenda